













## THURSDAY, JANUARY 21, 2016

- 11:45 a.m. – 1:00 p.m. **Lunch**  
Ballroom  
Exhibit Hall will be closed from  
12:00 noon – 1:00 p.m.
- 1:00 p.m. – 3:30 p.m. **Exhibit Hall Open**  
Level 3
- 1:00 p.m. – 2:30 p.m. **EDUCATION SESSIONS**
- The Contagiously Engaged Team**   
Room: 7/8/9
- The Informed Scheduler**   
Room: 20/21
- Securing Information in a Mobile World**   
Room: 18/19
- Regulatory Compliance**   
Room: 15/16
- Operating South of the Border**   
Room: 13/14
- 2:30 p.m. – 3:30 p.m. **Refreshment Break**  
Exhibit Hall
- 2:30 p.m. – 3:30 p.m. **Local & Regional Group Leadership**  
Room: 24
- 3:30 p.m. – 5:00 p.m. **Navigating Brazil & South American Olympics**   
Room: 13/14
- 3:30 p.m. • 4:10 p.m.  
4:20 p.m. – 5:00 p.m. **EPISODES**  
*\*The 4 sessions below are 40-minute "episodes" that will repeat within this time frame. Block 1 is from 3:30p.m.–4:10 p.m. and block 2 is from 4:20–5:00p.m. This will allow attendees to at least attend two of these opportunities.*
- Man vs. Paper**  
(repeats at 4:20 p.m.)  
Room: 20/21
- The Food Network**  
(repeats at 4:20 p.m.)  
Room: 7/8/9
- Headline News: Your Daily Brief**  
(repeats at 4:20 p.m.)  
Room: 18/19
- The Weather Channel**  
(repeats at 4:20 p.m.)  
Room: 15/16
- 6:30 p.m. – 9:00 p.m. **An Evening Under the Sea**  
The Florida Aquarium  
701 Channelside Drive | Tampa, FL 33602

## FRIDAY, JANUARY 22, 2016

- 8:00 a.m. – 8:30 a.m. **Continental Breakfast**  
Across from Rooms 14/15
- 8:30 a.m. – 11:30 a.m. **WORKSHOPS**
- Values Based Leadership**   
Room: 7/8/9  
*\*This is a 3-hour workshop that will have a 30-minute break in the middle.*
- Understanding Fuel Consolidation**   
Room: 20/21  
*\*This is a 3-hour workshop that will have a 30-minute break in the middle.*
- Understanding Employee Personal Use on the Business Aircraft**   
Room: 15/16  
*\*This is a 3-hour workshop that will have a 30-minute break in the middle.*
- Scheduling the Scheduler**   
Room: 18/19  
*\*This is a 3-hour workshop that will have a 30-minute break in the middle.*
- 10:15 a.m. – 11:30 a.m. **SOP Document Writing**   
Room: 18/19  
*\*This is a 75-minute session that will continue after lunch*
- 11:30 a.m. – 1:30 p.m. **Grand Prize Luncheon**  
Ballroom
- 2:00 p.m. – 3:30 p.m. **EDUCATION SESSIONS**
- I CAM, CAM you?**   
Room: 7/8/9
- FBO/Corporate Hangar Security**   
Room: 20/21
- International Operations – A Regulatory & CBP Update**   
Room: 15/16
- SOP Document Writing**   
Room: 18/19  
*\*This is a continuation of the session that began at 10:15 a.m. See description in 10:15 a.m. – 11:30 a.m. time slot on January 22.*
- 3:30 – 5:00 p.m. **Farewell Social**  
Across from Rooms 14/15

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## Pocket Agenda

# Schedulers & Dispatchers Conference

JANUARY 19 – 22, 2016 • TAMPA, FL



## SDC2016 PROGRAM SCHEDULE

All events are located at the Tampa Convention Center, unless otherwise noted.

### MONDAY, JANUARY 18, 2016

- 7:30 a.m. – 8:00 a.m. **PDP Registration & Continental Breakfast**  
Foyer of Rooms 10/11/12
- 8:00 a.m. – 5:00 p.m. **Licensed Dispatcher Recurrent Training (Day 1 of 2)**  
Room: 10
- 8:00 a.m. – 5:00 p.m. **Regulatory Compliance and Documentation**  
Room: 11

### TUESDAY, JANUARY 19, 2016

- 7:30 a.m. – 8:00 a.m. **PDP Registration & Continental Breakfast**  
Foyer of Rooms 10/11/12
- 8:00 a.m. – 5:00 p.m. **Licensed Dispatcher Recurrent Training (Day 2 of 2)**  
Room: 10
- 8:00 a.m. – 5:00 p.m. **Scheduler & Dispatcher Function**  
Room: 11
- 8:00 a.m. – 5:00 p.m. **When Leaders Talk: Mastering Communications**  
Room: 12
- 12:00 p.m. – 8:00 p.m. **Conference Registration Open**  
Level 2
- 2:00 p.m. – 4:00 p.m. **Volunteer for the Feeding America Backpack Program**  
Exhibit Hall
- 5:15 p.m. – 6:00 p.m. **First-Time Attendee & Ambassador Meeting**  
Room: 15/16
- 5:00 p.m. – 5:45 p.m. **Pre-Conference Exhibitor Meeting**  
Exhibit Hall
- 6:00 p.m. – 8:00 p.m. **Welcome Reception**  
Exhibit Hall

### WEDNESDAY, JANUARY 20, 2016

- 7:30 a.m. – 5:00 p.m. **Conference Registration Open**  
Level 2
- 7:30 a.m. – 8:00 a.m. **Continental Breakfast**  
Ballroom Foyer
- 8:00 a.m. – 10:00 a.m. **Opening General Sessions**  
Ballroom

- 10:00 a.m. – 12:00 p.m. **Exhibit Hall Open**  
Level 3
- 11:45 a.m. – 1:00 p.m. **Lunch**  
Ballroom  
Exhibit Hall will be closed from 12:00 noon – 1:00 p.m.

### 1:00 p.m. – 2:30 p.m. EDUCATION SESSIONS

- Workplace Diversity in the 21st Century**   
Room: 7/8/9
- Business Aviation Hot Topics**  
Room: 20/21
- Managing Technology: Office to Flight Deck**   
Room: 18/19
- Dispatcher's Guide to Aircraft and Runway Performance**   
Room: 15/16
- Avoiding the Unexpected in China**   
Room: 13/14

- 1:00 p.m. – 5:00 p.m. **Exhibit Hall Open**  
Level 3

- 2:30 p.m. – 3:30 p.m. **Refreshment Break**  
Exhibit Hall

### 3:30 p.m. – 5:00 p.m. EDUCATION SESSIONS

- ERP: The First 60 Minutes**   
Room: 7/8/9
- Surviving the Audit**   
Room: 20/21
- Think Process, Not Function**   
Room: 18/19
- Dispatcher's Guide to Flight Planning**   
Room: 15/16
- Operating in India: Requirements and Challenges**   
Room: 13/14

### THURSDAY, JANUARY 21, 2016

- 8:00 a.m. – 5:00 p.m. **Conference Registration Open**  
Level 2
- 7:30 a.m. – 8:00 a.m. **Continental Breakfast**  
Ballroom Foyer
- 8:00 a.m. – 10:00 a.m. **General Session**  
Ballroom
- 10:00 a.m. – 12:00 p.m. **Exhibit Hall Open**  
Level 3

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