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Field Operations  
Las Vegas, Nevada



U.S. Customs and  
Border Protection

# PUBLIC BULLETIN

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Number: LV24-004

Date: December 21, 2023

Subject: CBP Hours of Operation

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## **Purpose:**

The purpose of this document is to convey U.S. Customs and Border Protection (CBP) operational information to all external stakeholders who conduct business with CBP at the Port of Las Vegas (LAS) at Harry Reid International Airport, Las Vegas, NV.

## **Action:**

### Commercial Aviation:

Beginning on January 14, 2024, CBP will adjust normal hours of operation to:

- **January 14, 2024 – March 9, 2024:**  
Sunday – Saturday: 1100 – 2259 (last block time or will be subject to RSP)
- **March 10, 2024 – November 2, 2024 (Daylight Saving):**  
Sunday – Saturday: 1100 – 2329 (last block time or will be subject to RSP)
- **November 3, 2024 – Until next update:**  
Sunday – Saturday: 1100 – 2259 (last block time or will be subject to RSP)

### General Aviation (LAS only):

Current Hours of Operation:

Sunday, Tuesday, Thursday, Friday: 1000 – 1059, 1700 – 2059

Monday, Wednesday, Saturday: 1000 – 2059

Beginning on January 14, 2024, CBP will adjust General Aviation hours of operation to:

Sunday, Tuesday, Thursday, and Friday: 09:00-11:00

Monday, Wednesday, and Saturday: 09:00-11:00 and 17:00-21:00

### Cargo Office:

Monday – Friday: 0800 – 1600

### Global Entry:

Monday – Friday: 0800 – 1400

## **General Aviation Landing Rights Request Update:**

Beginning January 14, 2024, General Aviation (GA) reservation request for United States Customs and Border Protection (CBP) services must be submitted as indicated below:

1. Less than 20 Souls on Board and within published operating hours (indicated above) must be submitted a minimum of 12 hours prior to the requested arrival time.

2. Greater than 21 Souls on Board and within published operating hours (indicated above) must be submitted a minimum of 48 hours prior to the requested arrival time.
3. Outside of published operating hours with less than 20 souls on board, must be submitted a minimum of 24 hours prior to the requested arrival time. Cancellation of these services must be done within six hours prior to requested arrival time.
4. Outside of published operating hours with greater than 21 Souls on Board, must be submitted a minimum of 72 hours prior to the requested arrival time. Cancellation of these services must be done within 48 hours prior to requested arrival time.

Failure to cancel the reservation will result in the operator being charged all applicable fees. Request for services will be subject to the 559 reimbursable program rates. The Clark County Department of Aviation makes no determination of landing rights. Determination of staff availability to perform services is at the discretion of CBP. Submission of the reservation request does not constitute landing right or flight approval. It is the responsibility of the operator to submit any and all required landing rights request directly to CBP. Only flights with a total of 20 Souls On Board or less will be permitted to operate on the West Side. It is the responsibility of the operator to confirm space availability for aircraft West Side. It is the responsibility of the operator to confirm space availability for aircraft parking and services directly with FBO.

Request for services will be subject to the 559 reimbursable program rates if outside of the below hours of operation.

**General Aviation for Super Bowl 58:**

The below the hours of operation for General Aviation arrivals are being changed for the Super Bowl event only. Also, CBP processing services will be available at the Henderson Executive Airport during this time, without the option of 559 services outside of posted hours. The following General Aviation hours of operation will be effective from **February 7, 2024 to February 12, 2024**, and will return to normal processing hours afterwards.

General Aviation at Harry Reid International Airport:

February 7-12, 2024: 1130 – 1930

General Aviation at Henderson Executive Airport (no 559 available after hours of operation):

February 7-12, 2024: 1230 – 1930

Flights requesting to be processed outside of operational hours during the Super Bowl 58 event can submit their request through the Reimbursable Services Program (559) at Harry Reid International Airport only.



Luis Lansangan  
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Harry Reid International Airport