FREEMAN

NBAA 2022 REGIONAL FORUM
FEBRUARY 2, 2022
ATLANTIC AVIATION OPF
OPA LOCKA, FLORIDA

quick facts

HEALTH AND SAFETY

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. Click Here for our Health and Safety Resources.

BOOTH EQUIPMENT

Each booth will be set with 8' high blue and gray back drape, 3' high blue side drape, one 6'x 30" high blue draped table, two Limerick® chairs by Herman Miller, one wastebasket, one 500 watt electrical outlet, and one 7"x44" one-line identification sign.

EXHIBIT HALL CARPET

Each booth will be provided with midnight blue carpet.

DISCOUNT PRICE DEADLINE DATE

Order early on FreemanOnline to take advantage of advance order discount rates, place your order by January 12, 2022.

EXHIBITOR FREQUENTLY ASKED QUESTIONS

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit FreemanOnline FAQ page.

SHOW SCHEDULE

EXHIBITOR MOVE-IN

Tuesday February 01, 2022 3:00 PM - 6:00 PM

EXHIBIT HOURS

Wednesday February 02, 2022 9:00 AM - 4:00 PM

EXHIBITOR MOVE-OUT

Wednesday February 02, 2022 4:00 PM - 8:00 PM

We will return empty containers by February 02, 2022 at 6:00 PM.

EXHIBITOR SERVICE HOURS

Our Exhibitor Services team will be available from 8am - 5pm from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Wednesday, February 02, 2022 at 8:00 PM.
To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Wednesday, February 02, 2022 at 6:00 PM.

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

EXCESSIVE TRASH AND BOOTH ABANDONMENT

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee. Please call our Exhibitor Support Department at (888) 508-5054 for a quote.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN

(888) 508-5054
ExhibitorSupport@freeman.com

FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email exhibit.transportation@freeman.com

FREEMAN ONLINE®

Take advantage of discount pricing by ordering online at FreemanOnline by January 12, 2022. Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during** and **after** your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the "**Create an Account**" link. To access Freeman Online without using the email link, visit FreemanOnline.

If you need assistance with Freeman Online please call Exhibitor Support at (888) 508-5054 Toll Free US & Canada or +1 (512) 982-4186 or +1 (817) 607-5000 Local & International.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____
NBAA 2022 REGIONAL FORUM
C/O ZIX/FREEMAN
8439 NW 72ND ST
MEDLEY, FL 33166

Freeman will accept crated, boxed or skidded materials beginning Tuesday, January 04, 2022, at the above address. Material arriving after January 25, 2022 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Show Site Shipping Address:

Exhibiting Company Name / Booth # _____
NBAA 2022 REGIONAL FORUM
C/O FREEMAN/ NBAA STE 17
ATLANTIC AVIATION OPF
15000 NW 44TH AVE
OPA LOCKA, FL 33054

Freeman will receive shipments at the exhibit facility beginning Tuesday, February 01, 2022. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

All shipments sent to Atlantic Aviation FBO will be assessed a $100 special handling fee in addition to material handling charges.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

PURCHASE TERMS

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Purchase Terms, click here.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Center. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

WE APPRECIATE YOUR BUSINESS!

FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(817) 607-5000 Local & International.

HELPFUL HINTS

SAVE MONEY

Order early on FreemanOnline to take advantage of advance order discount rates, place your order by January 12, 2022.

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.

Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.

BEFORE THE SHOW

1 booth structure

Option 1 Multiple Use
Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch- fabric booth designs pack up small (and light!) for shipping.

Option 2 One-time Use
Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

2 carpet

Option 1 Rent
Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

Option 2 Color
Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.

3 shipping

Online + before deadline = better bottom line. Take advantage of early-bird pricing and consolidate shipping when ordering supplies.

Choose reusable shipping padding. Avoid packing peanuts and foam plastic materials that never decompose.

Ship early. Use the 30-day policy to ship materials to the Freeman advance warehouse.

4 graphics

Option 1 Multiple Use
Print on a durable substrate **without dates, event names, or locations.**

Option 2 One-time Use
Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

5 printing

Reduce printing and **go digital** with your booth literature.

Print locally. Supporting local businesses while reducing shipping? It's a win-win.

Print on at least **50 percent post-consumer recycled paper.**

6 ON SITE
save energy

Use Energy Star-rated equipment for audio-visual equipment and monitors.

Power down. Turn off equipment at the end of each day.

Light up your booth with CFLs, LEDs, or other energy-efficient lighting.

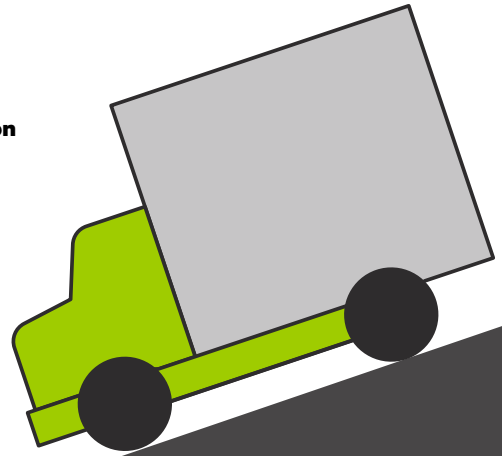
7 MOVE OUT
train your team

Educate your installation and dismantling teams about **recycling and donation processes.**

8
shipping out

Pack in, pack out.
Leave no traces on show site.

Join a caravan.
If you're shipping directly to another show, ask **Freeman Transportation about joining a caravan** to your next show.



9
leftover materials

Remember to label.
Clearly **label recyclable leftover material** for disposal.

Donate the rest.
Ask the Freeman Exhibitors Services desk about local donation programs.

TYPICALLY* DONATE-ABLE

Furniture: Purchased items
Home furnishing: Décor staging materials

Unused raw materials: Plywood, subflooring, non-laminate wood

Flooring: 100 square feet of flooring. Excludes carpet.

Left over giveaways: Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway

TYPICALLY* RECYCLABLE

Cardboard: Used for signs or shipping boxes

Glass: Green, brown, clear

Plastics: Shrink-wrap or plastic banding used to secure shipments; water/soda bottles; plexiglass (acrylics) clear, smoked, or tinted; Visqueen used to protect flooring

Metal: Aluminum cans/ steel banding

Paper: Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard

Wood: Non-laminate wood

FREEMAN
(888) 508-5054 Fax: (469) 621-5605
ExhibitorSupport@freeman.com

DISCOUNT PRICE DEADLINE DATE JANUARY 12, 2022

method of payment

PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on FreemanOnline or follow the steps below to provide your payment information electronically and submit your order forms.

Freeman will no longer accept cash payments for any Freeman services.

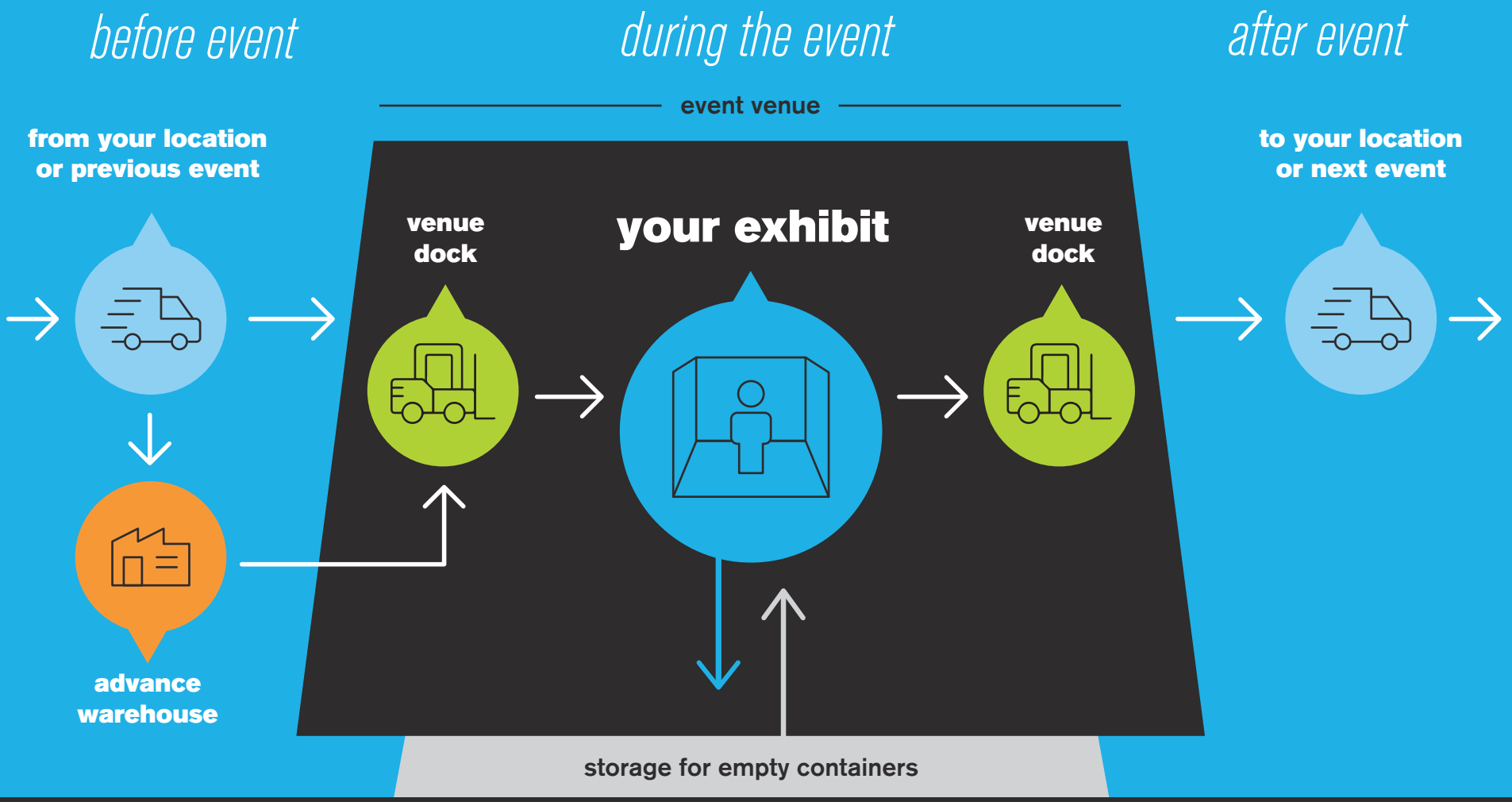
1. **Submit your payment information**
   Proceed to our electronic Freeman Pay site to securely submit your payment information
   https://www.freemanpay.com/509837

2. **Submit your order**
   Upload your order forms through the same link used to submit your payment information

- **Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.**
- **Orders received without payment or after the discount price deadline date will be charged at the standard price.**
- **Copies of invoices may be picked up from the Freeman Service Center prior to show closing.**

Shipping and Material Handling

FREEMAN



advance warehouse

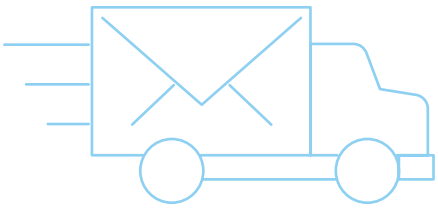
where exhibit materials are stored before an event

shipping

transport to the venue's shipping dock then from the shipping dock to the next event or customer location

material handling

move items from the dock, to the exhibit, back to the dock after the show



TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

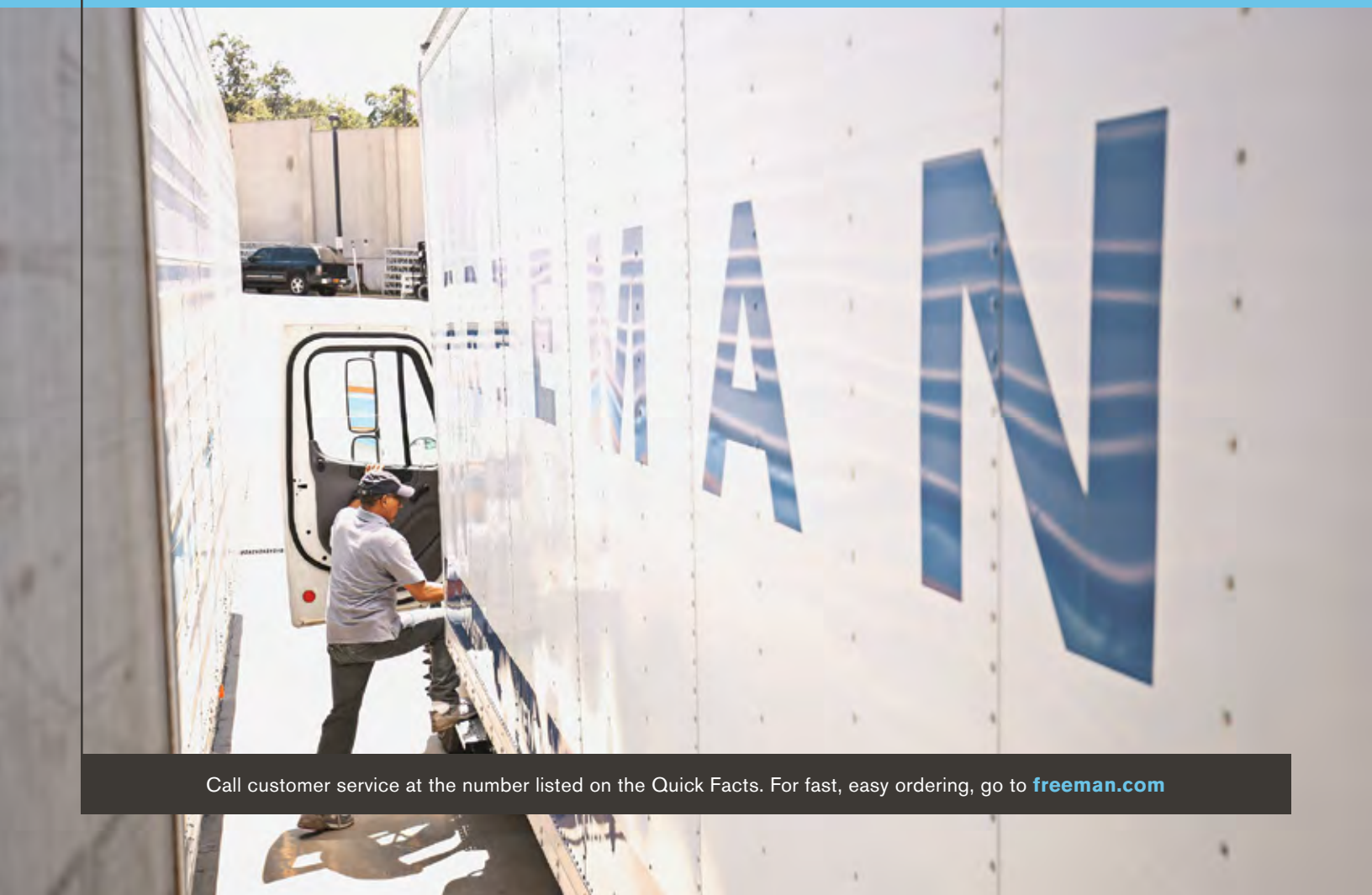
*Services apply to destinations anywhere in the Continental U.S.

To take advantage, call **1-800-995-3579** or email **exhibit.transportation@freeman.com** for a quote.

RESULTS, DELIVERED

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to **freeman.com**

EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

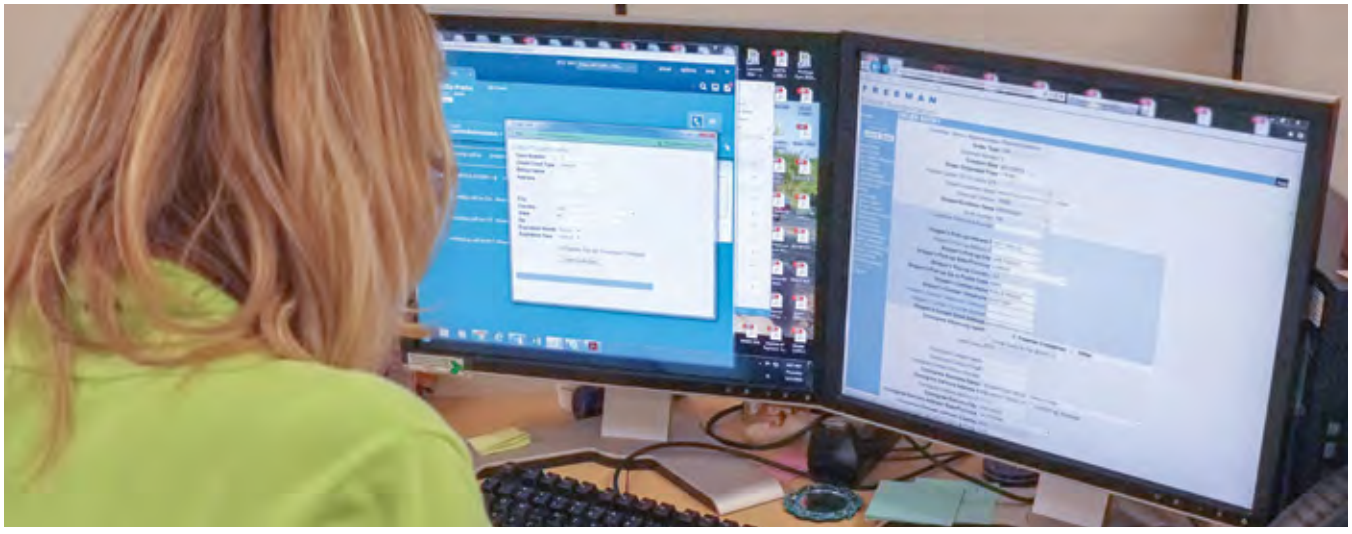
Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM



FREEMAN

(800) 995-3579 Toll Free US & Canada
(817) 607-5183 Local & International

COMPLETE THIS FORM ONLY IF YOU ARE SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION

exhibit transportation

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM / FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For fast, easy ordering, go to www.freeman.com/store.

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:
  (800) 995-3579 Toll Free US & Canada
  (817) 607-5183 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION

Requested Pick Up Date:

SHIPPER NAME

SHIPPER ADDRESS

(City) (State) (Zip Code)

DESTINATION

☐ I will be shipping to the **WAREHOUSE**

FREEMAN / Exhibiting Company Name / Booth #

NBAA 2022 REGIONAL FORUM

C/O ZIX/FREEMAN
8439 NW 72ND ST
MEDLEY, FL 33166

MUST BE DELIVERED BY JANUARY 25, 2022

☐ I will be shipping to **SHOW SITE**

FREEMAN / Exhibiting Company Name / Booth #
NBAA 2022 REGIONAL FORUM
C/O: FREEMAN
ATLANTIC AVIATION OPF
15000 NW 44TH AVE
OPA LOCKA, FL 33054

CANNOT BE DELIVERED BEFORE FEBRUARY 01, 2022

TYPE OF SERVICE

☐ Next Day Air: Delivery next business day by 5:00 PM
☐ Second Day Air: Delivery second business day by 5:00 PM
☐ 3-5 Day Service: Delivery within 3 - 5 business days
☐ Declared Value $ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

☐ Standard Ground: Dependent on distance
☐ Expedited Ground: Tailored to specific requirements
☐ Specialized: Pad wrapped, uncrated, truck load

SHIPPING INFORMATION

Items to be shipped

Number of Pieces		Est. Weight
____	Crates (wooden)	_____
____	Cartons (cardboard)	_____
____	Cases/Trunks (fiber) (color _____)	_____
____	Skids/Pallets	_____
____	Carpet (color _____)	_____
____	Other (_____)	_____
____	Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

_____

_____

_____

_____

Number of Labels : _____

FAX THIS COMPLETED FORM VIA:

E-mail:
exhibit.transportation@freeman.com
or
Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF SHIPMENT REQUEST AND FINALIZE DETAILS.

SHOW # (509837)

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handing Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

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FREEMAN®

material handling simplified

Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.

- × No minimums
- × No crated
- × No special handling
- × No carpet & pad only
- × No uncrated
- × No hundred-weight billing
- × No reweigh fees
- × No overtime
- × No marshalling yard fees
- × No rounding - pay only for actual weight

It's just easier!

FREEMAN
(888) 508-5054 Fax: (469) 621-5605
ExhibitorSupport@freeman.com

NBAA 2022 REGIONAL FORUM
FEBRUARY 2, 2022
ATLANTIC AVIATION OPF
OPA LOCKA, FLORIDA

MATERIAL HANDLING

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

RATES

Material Handling..... $ 1.58 per pound
Rate applies to shipments sent to either the warehouse or directly to show site.

Material Handling - After Deadline ..... $ 1.98 per pound
Rate applies to shipments arriving at the warehouse after **JANUARY 25, 2022**.

Material Handling - 10 lbs and under ..... Free of Charge
This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.

IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

Warehouse:

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on **JANUARY 4, 2022**.
- Warehouse address: **Exhibiting Company Name / Booth #**
  NBAA 2022 REGIONAL FORUM
  C/O ZIX/FREEMAN
  8439 NW 72ND ST
  MEDLEY, FL 33166
- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

Show Site:

- Show site receiving begins on **FEBRUARY 1, 2022.**
- Show Site address: **Exhibiting Company Name / Booth #**
  NBAA 2022 REGIONAL FORUM
  C/O FREEMAN/ NBAA STE 17
  ATLANTIC AVIATION OPF
  15000 NW 44TH AVE
  OPA LOCKA, FL 33054

Outbound:

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show.

outbound shipping

FREEMAN

(888) 508-5054 Fax: (469) 621-5605
ExhibitorSupport@freeman.com

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM / FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For fast, easy ordering, go to www.freeman.com/store.

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

SHIPPING INFORMATION

SHIP TO: COMPANY NAME:

DELIVERY ADDRESS:

CITY: STATE/ PROVINCE: ZIP/ POSTAL CODE:

PHONE#: ATTN:

SPECIAL INSTRUCTIONS:

BILL TO: ☐ Same as Ship to:

COMPANY NAME:

DELIVERY ADDRESS:

CITY: STATE/ PROVINCE: ZIP/ POSTAL CODE:

METHOD OF SHIPMENT

Select a Carrier:

☐ **Freeman Exhibit Transportation**

No need to schedule your outbound shipment.
Charges will appear on your Freeman invoice.

☐ **Other Carrier**

Carrier Name:
Carrier Phone:

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day
☐ 2 Day: Delivery by 5:00 PM second business day
☐ Deferred: Delivery within 3-5 business days
☐ Standard Ground
☐ Specialized: Pad wrapped, uncrated, or truckload

Select Shipment Options (if applicable)

☐ Have loading dock
☐ Inside delivery
☐ Pad wrap required
☐ Do not stack
☐ Lift gate required
☐ Air ride required
☐ Residential

Select Desired Number of Labels:

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: JANUARY 04, 2022

DEADLINE DATE IS: JANUARY 25, 2022

TO:_____

EXHIBITOR NAME

C/O: C/O ZIX/FREEMAN

8439 NW 72ND ST

MEDLEY, FL 33166

WAREHOUSE

(509837)

EVENT: ***NBAA 2022 REGIONAL FORUM***

BOOTH NO: _____ NO. ____ OF ____ PCS

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: JANUARY 04, 2022

DEADLINE DATE IS: JANUARY 25, 2022

TO:_____

EXHIBITOR NAME

C/O: C/O ZIX/FREEMAN

8439 NW 72ND ST

MEDLEY, FL 33166

WAREHOUSE

(509837)

EVENT: *NBAA 2022 REGIONAL FORUM*

BOOTH NO: _____ NO. ____ OF ____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE FEBRUARY 01, 2022

TO: _____

EXHIBITOR NAME

C/O: **FREEMAN/ NBAA STE 17**
ATLANTIC AVIATION OPF
15000 NW 44TH AVE

OPA LOCKA, FL 33054

SHOW SITE

(509837)

EVENT: ***NBAA 2022 REGIONAL FORUM***

BOOTH NO: _____ NO. _____ OF _____ PCS

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE FEBRUARY 01, 2022

TO: _____

EXHIBITOR NAME

C/O: **FREEMAN/ NBAA STE 17**
ATLANTIC AVIATION OPF
15000 NW 44TH AVE

OPA LOCKA, FL 33054

SHOW SITE

(509837)

EVENT: ***NBAA 2022 REGIONAL FORUM***

BOOTH NO: _____ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

Freeman

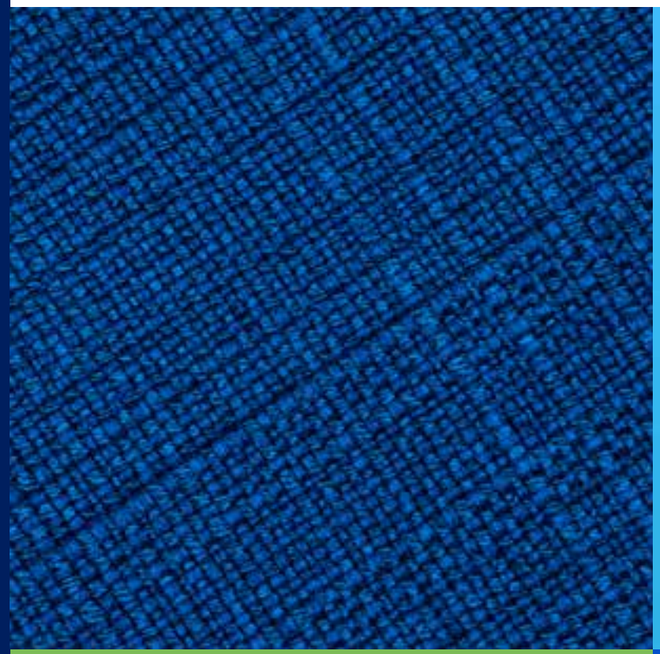
Exhibitor support

Visit us at freeman.com or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings.
Our nationwide distribution and professional staff is dedicated to the success of your exhibit.
Make Freeman® Trade Show Furnishings your furniture solution.

Freeman

Cort Event Catalog
Volume 1



Furnishings Brochure

Comfortable and Safe Networking

Meaningful engagement doesn't have to be complicated. Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably, and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed Freeman SafeConnect. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at Freeman.com

Bowery Swivel Chairs & Sedona C-Tables

Accent Chairs | pg 16
Side Tables | pg 28
Dividers | pg 57
Greenery | pg 48

Top Design Tips

for Tradeshow Booths.

10.

Provide a Pop!
Colorful furnishings attract attention and help reinforce brand themes.

1.

Spin Around.
Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!

2.

Get Connected.
Communal tables help facilitate networking opportunities and build connections.

9.

Charge it!
Powered tables and seating encourages clients to linger in the booth and recharge.

3.

Creature Comforts.
Design a comfortable "living room" space with soft lounge seating to relax clients and encourage conversation.

8.

Gather Round!
Ottomans styled around a side table create an informal campfire setting for small group discussions.

4.

Keep it Green.
Don't forget the greenery to warm up your booth environment by bringing nature indoors.

7.

Stay Social.
Stylize furnishings to create shareable moments worthy of Instagram.

6.

Level the field!
Low and casual seating makes clients more comfortable and open to learning.

5.

Demo Down.
Square or circular ottomans are a great way to design small theaters for quick demonstrations.

Complete The Look Of Your Exhibit Space

Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit **freeman.com/store**.

The Showcase 10'x10' booth package
is designed for exhibitors with small, high value items to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.

Shown here with Zoey Barstools

The Cinematic 10'x20' booth package
is designed for exhibitors needing large monitors to display presentations, while hosting attendees in a comfortable and inviting environment.

Shown here with Banana Barstools

The Gather 10'x10' booth package
turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.

Shown here with Baja Chairs and Sydney Power Cocktail Table

Power Up In Style.

Denotes Powered Products

Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

HEDGE
85035
4' Boxwood Hedge
46"L 9"D 47"H

NAPLES
830121
Naples Sofa, Powered
(black vinyl)
87"L 30"D 33.25"H

POWERED DETAIL

NAPLES
810120
Naples Chair, Powered
(black vinyl)
36"L 30"D 33.25"H

NAPLES
830122
Naples Loveseat, Powered
(black vinyl)
62"L 30"D 33.25"H

Powered Tables

Use Ventura 6' Bar or Cafe Tables in your design to facilitate conversations while social distancing.

A.

Ventura Powered Bar Tables
72.25"L 26.25"D 42"H
(silver frame)
A) 820950 (black top)
B) 820955 (white top)

POWERED DETAIL

B.

Ventura Powered Café Tables
72.25"L 26.25"D 30"H
(silver frame)
C) 820964 (black top)
D) 820965 (white top)

POWERED DETAIL

C.

D.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Take Charge.

Denotes Powered Products

Powered Tables

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

SYDNEY

Sydney Powered Cocktail Tables
48"L 26"D 18"H (brushed steel)
E) 82073 (white)
F) 82076 (black)

E.

POWERED DETAIL

F.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Pedestals

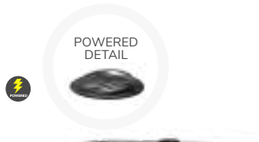
Denotes AC and USB charging outlets

A. | B.

POWERED DETAIL

C. | D.

POWERED DETAIL



Powered Locking Pedestal
(white)
A) 85061 24"L 24"D 36"H
B) 85063 24"L 24"D 42"H
(black)
C) 85060 24"L 24"D 36"H
D) 85062 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

Powered Tech Desk

POWERED DETAIL

B.

A.

C.

A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet
(black metal, laminate)
60"L 30"D 30"H

B) 84084 Tech Desk, Powered
(black metal, laminate)
60"L 30"D 30"H

C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate)
16"L 20"D 28"H

Take Charge.

Denotes Powered Products

Powered Tech Tablet Chair

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.

A) 81039 Tech Tablet Chair
(gray vinyl, white metal tablet, chrome base)
30.5”L 29”D 33.5”H
B) 81038 Tech Chair, No Tablet

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Poducts

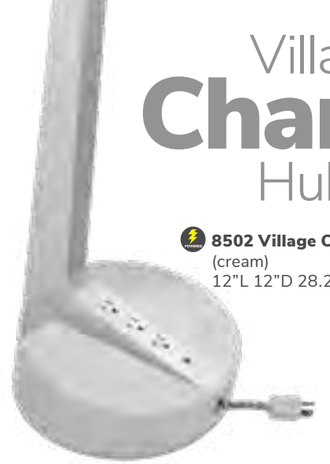
Denotes AC and USB charging outlets

Wireless Charging Table

820710 Wireless Charging Table, Powered
(white, AC plug-in)
20"L 20"D 18"H
Mobile devices must have Qi wireless charging capability.

Village Charging Hub

8502 Village Charging Hub
(cream)
12”L 12”D 28.25”H



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Soft Seating

Create Engaging Booth Environments

VALENCIA
810180 Chair
(spice orange velvet)
28"L 30.5"D 31"H
83045 Sofa
(coffee brown velvet)
63"L 30.5"D 31"H

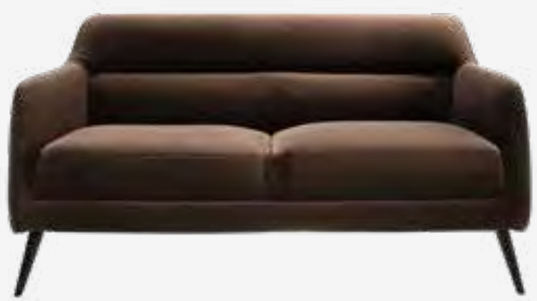
HEDGE
85035
4' Boxwood Hedge
46"L 9"D 47"H

MARCHE
81540 Swivel Ottoman
(Forest Green Vinyl)
17"RND 18"H

Valencia Sofa & Chair 10'x10' Booth

A.

B.



VALENCIA
A) 810180 Chair
(spice orange velvet)
28"L 30.5"D 31"H
B) 83045 Sofa
(coffee brown velvet)
63"L 30.5"D 31"H

Soft Seating Collections

A.

B.

C.

BAJA
A) 83019 Sofa
(white vinyl)
86"L 28"D 30"H

B) 81050 Chair
(white vinyl)
36"L 30.5"D 28"H

C) 83020 Loveseat
(white vinyl)
61"L 30.5"D 28"H

A.

B.

STERLING
A) 8309 Sofa
(gray fabric)
82"L 33.5"D 32"H

B) 81037 Chair
(gray fabric)
33"L 33.5"D 32"H

A.

B.

C.

KEY LARGO
A) 830951 Sofa
(black fabric)
79"L 35"D 34"H

B) 810950 Chair
(black fabric)
35"L 35"D 34"H

C) 830950 Loveseat
(black fabric)
57"L 35"D 34"H

Soft Seating

Denotes Powered Products

Create Engaging Booth Environments

HEDGE
85035
4' Boxwood Hedge
46"L 9"D 47"H

PALM BEACH
83040 Sofa
(white vinyl, brushed metal)
69"L 29"D 33"H

SWANSON
810875 Swivel Chair
(white vinyl)
28"L 25"D 30"H

Palm Beach Sofa & Swanson Chairs 10'x10' Booth

PALM BEACH
83040 Sofa
(white vinyl, brushed metal)
69"L 29"D 33"H

Soft Seating Collections

Available in Power

A.

B.

ALLEGRO
A) 81019 Chair
(blue fabric)
36"L 34.5"D 30"H
B) 83015 Sofa
(blue fabric)
73"L 34.5"D 30"H

A.

B.

FAIRFAX
A) 830949 Sofa
(white vinyl, brushed metal)
62"L 26"D 30"H
B) 810949 Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

B.

A.

C.

NAPLES
A) 810119 Chair
(black vinyl)
36"L 30"D 33.25"H
810120 (Powered)

B) 830119 Sofa
(black vinyl)
87"L 30"D 33.25"H
830121 (Powered)

C) 830120 Loveseat
(black vinyl)
62"L 30"D 33.25"H
830122 (Powered)

Accent Chairs

Create Space

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!

81034
Bowery Swivel Chair
(ochre fabric, chrome)
29.75"L 31"D 27.25"H

810875
Swanson Swivel Chair
(white vinyl)
28"L 25"D 30"H

810874
La Brea Chair
(charcoal gray, fabric)
35"L 27"D 40"H

810145
Wentworth Chair
(brown vinyl)
32.1"L 26"D 31.5"H

Meeting & Stage Chairs

Marina Chair
17.5"L 19.5"D 35"H
A) 810164 (white vinyl)
B) 810160 (black vinyl)
C) 810161 (brown fabric)

810948
Meeting Chair
25.5"L 23.5"D 34"H
(white vinyl)

Accent Chairs

Madrid
810816 Chair
(white, chrome)
30"L 30"D 31"H

A.

B.

C.

Accent Chair Styles

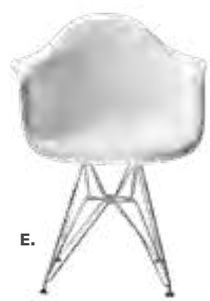
Montreal
81031 Chair
(blue, black metal)
30"L 23.25"D 30"H

Accent Tables | pg 26

Lena
81036 Chair
(moss green leather, bronze)
27"L 25"D 31"H

810949
Fairfax Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

D.



E.

F.

A) 810151
Munich Armless Chair
(gray fabric)
22.5"L 27"D 28.5"H

B) 81035
Century Chair
(gray velvet)
30"L 30"D 31"H

C) 81024
Atherton Chair
(distressed brown leather, blackened steel)
27"L 31"D 30"H

D) 810947
Pro Executive Guest Chair
(black vinyl)
24"L 26"D 36"H

E) 81032
Pasadena Chair
(white molded plastic w/ chrome tower base)
27"L 25"D 26"H

F) 81037
Sterling Chair
(gray fabric)
33"L 33.5"D 32"H

Group Seating

Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.

ZENITH

A) 810851 Chair
(white, chrome)
18.25"L 22"D 32"H

B) 820241
Madison Hydraulic Café Table
(chrome base, gray acajou top)
30"RND 29"H

LAGUNA

C) 810861 Chair
(maple, chrome)
18"L 19"D 34"H

D) 8201223
Round Café Table
(white laminate top, chrome hydraulic base)
30" RND 29"H

MALBA

20"L 20"D 32"H
A) 810131 Chair (gray)
B) 810130 Chair (green)

MARINA

17.5"L 19.5"D 35"H
A) 810164 (white vinyl)
B) 810160 (black vinyl)
C) 810161 (brown fabric)
D) 810162 (ocean blue fabric)
E) 810163 (red fabric)

Styles & Shapes

A) 810846
Christopher Chair
(white vinyl, chrome)
17"L 19"D 35"H

B) 810841
Rustique Chair w/arms
(gunmetal)
20"L 18"D 31"H

C) 81093
Lucent Chair
(frosted, acrylic)
19.5"L 19.75"D 32.5"H

D) 71089
Diamond Side Chair
(black)
21"W X 23"L X 32"H

E) 71090
Diamond Arm Chair
(black)
20"W X 21"L X 33"H

F) 810837
Razor Armless Chair
(white)
15.38"L 15.5"D 30.5"H

G) 81083
Blade Chair
(sky blue)
20.5"L 19"D 30.5"H

H) 81082
Blade Chair
(red)
20.5"L 19"D 30.5"H

Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

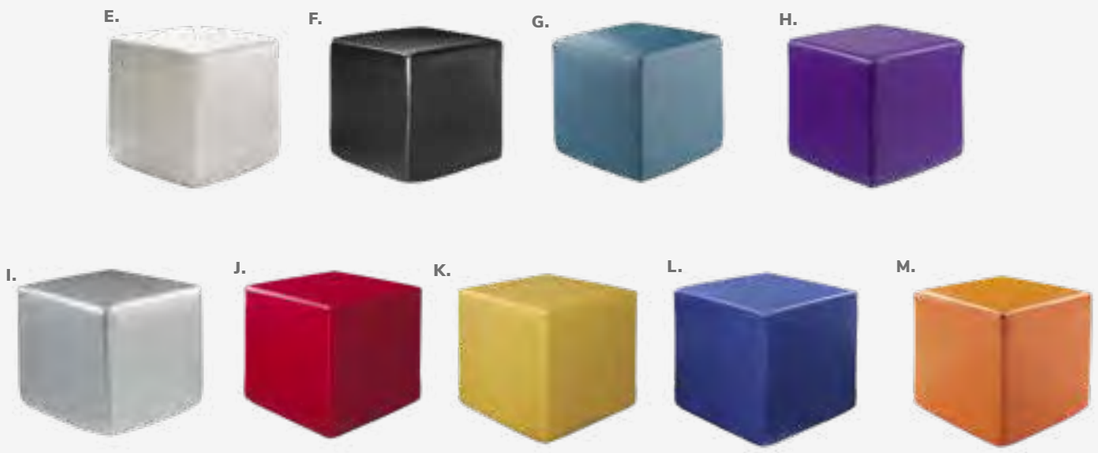
I) 210108 LIMERICK® Chair *BY HERMAN MILLER* ™
(gray) 18"W X 17.75"L X 33"H

Ottomans

Vibe Cube

18"L 18"D 18"H

A) 81535 (citrus green vinyl)
B) 81537 (spice orange vinyl)
C) 81538 (desert rose vinyl)
D) 81536 (taupe vinyl)
E) 81531 (white vinyl)
F) 81530 (black vinyl)
G) 81532 (steel blue vinyl)
H) 81534 (purple vinyl)
I) 81533 (silver vinyl)
J) 81519 (red vinyl)
K) 81517 (yellow vinyl)
L) 81518 (blue vinyl)
M) 81525 (orange vinyl)



Beverly Bench Ottomans

Beverly Bench
60"L 20"D 18"H
A) 81556 (white vinyl)
B) 81550 (black vinyl)
C) 81552 (gray fabric)
D) 81555 (red fabric)
E) 81554 (ocean blue fabric)
F) 81553 (linen fabric)
G) 81551 (brown fabric)

Styles & Shapes

ENDLESS Square
34"L 34"D 15"H
A) 815123 (black)
B) 815122 (white)

ENDLESS Curved
60.5"L 37.5"D 15"H
C) 815952 (black)
D) 815953 (white)

E) 82074
Regis Bench
(brushed metal)
47"L 15.5"D 16"H

Ottomans

Beverly Small Bench Ottomans

30"L 20"D 18"H

A) 81567 (orange fabric)
B) 81563 (olive green fabric)
C) 81569 (white vinyl)
D) 81560 (black vinyl)
E) 81561 (ocean blue fabric)
F) 81562 (brown fabric)
G) 81564 (gray fabric)
H) 81565 (linen fabric)
I) 81566 (lavender fabric)
J) 81568 (red fabric)
K) 81570 (yellow fabric)

Marche Swivel Ottomans

Marche Swivel Ottomans
17" RND 18"H
A) 815150 (white vinyl)
B) 815154 (red fabric)
C) 81539
(Ivory Faux Sheep Fur)
D) 815158
(pear yellow fabric)
E) 815156 (plum fabric)
F) 815159 (blue fabric)
G) 815151 (gray fabric)
H) 815155
(rose quartz fabric)
I) 815152 (linen fabric)
J) 815153
(raspberry fabric)
K) 815157
(meadow green fabric)
L) 815160
(orange fabric)
M) 81543 (black vinyl)
N) 81540
(forest green vinyl)
O) 81541 (teal velvet)
P) 81542
(distressed brown vinyl)

Accent Tables

Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisleways between meetings spaces; this will help individuals feel comfortable networking.

MESA

A) 820135 End Table
20.5"RND 21.25"H (wood top, bronze)
B) 820132 Cocktail Table
32.25"RND 17.25"H (wood top, bronze)

C) 820134 End Table
24"RND 21.25"H (glass top, bronze)
D) 820131 Cocktail Table
36"RND 17.25"H (glass top, bronze)

E) 820133 End Table
20.5"RND 21.25"H (black top, bronze)
F) 820130 Cocktail Table
32.25"RND 17.25"H (black top, bronze)

Styles & Shapes

ALONDRA

Cocktail Table
47"L 24"D 16"H
A) 820250 (glass, chrome)
B) 820251 (wood, chrome)

End Table
20"L 20"D 20"H
C) 820252 (glass, chrome)
D) 820253 (wood, chrome)

GEO

Cocktail Table
50"L 22"D 16"H
A) 82034 (glass, chrome)
B) 82027 (wood, black)

End Table
26"L 26"D 20"H
C) 82035 (glass, chrome)
D) 82028 (wood, black)

Accent Tables

Tables and Meeting Rooms

TAOS SIDE TABLES

15.75"L 15.75"D 24"H
A) 820322
(white top, bronze)
B) 820320
(black top, bronze)
C) 820321
(wood top, bronze)

SEDONA SIDE TABLE

15.75"L 15.75"D 24"H
D) 820312
(white top, bronze)
E) 820310
(black top, bronze)
F) 820311
(wood top, bronze)

Styles & Shapes

Available in Power

SYDNEY

Cocktail Tables
(brushed steel)
48"L 26"D 18"H
A) 82053 (white)
82073 (powered)
B) 82052 (black)
82076 (powered)
C) 82077 (blue)
D) 82078 (wood)

End Tables
27"L 23"D 22"H
E) 82055 (white)
F) 82054 (black)
G) 82079 (blue)
H) 82080 (wood)

REGIS

(brushed metal)
I) 82074 Bench Table
47"L 15.5"D 16"H
J) 82075 End Table
16"L 15.5"D 16.5"H

SILVERADO

(glass, chrome)
K) 82015 End Table
24" RND 22"H
L) 82014 Cocktail Table
36" RND 17"H

WIRELESS

M) Charging Table, Powered
N) 820710
(white, AC plug-in)
20"L 20"D 18"H

AURA

Round Table
N) 820844
(white metal)
15" Round 22"H

Café Tables

A) 820940 Blue Hydraulic Café Table
(chrome base, blue top) 30" RND 29"H
B) 810131 Malba Chair
(gray) 20"L 20"D 32"H

A) 820241 Madison Hydraulic Café Table
(chrome base, gray acajou top) 30" RND 29"H
B) 810130 Malba Chair
(green) 20"L 20"D 32"H

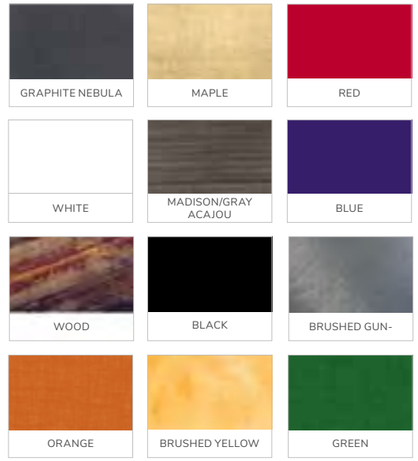
85030 7' Boxwood Hedge
36.5"L 12"D 84"H

A) 8201233 Hydraulic Cafe Table
(orange top, chrome) 30" RND 29"H
B) 810861 Laguna Chair
(maple, chrome) 18"L 19"D 34"H

30" Round Café Table
A) 820941 Standard Black Base (blue top) 30" RND 29"H
B) 81093 Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H

Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



Mix & Match

Create your look. Choose from a wide variety of tables and seating options.

C) 72063 Chelsea Butcher Block-Top Café Table
(oak) 30" RND 30"H
also available
72064 36" RND 30"H

D) 810164 Marina Chair
(white vinyl) 17.5"L 19.5"D 35"H

E) 72069 Soho Black-Top Café Table
(black) 24" RND 30"H
also available
72067 36" RND 30"H | **72066** 18" RND 18"H

F) 81082 Blade Chair
(red) 20.5"L 19"D 30.5"H

Café Tables
Standard Black Base
30" RND 29"H

A) 8201220 (white)
also available
820265 (Madison/gray acajou)
820941 (blue)
820943 (wood)
8201236 (black)
8201235 (brushed gunmetal)
8201239 (brushed yellow)
8201237 (green)
8201238 (orange)

36" RND 29"H
8201243 (black)

Café Tables
Hydraulic Chrome Base
30" RND 29"H

B) 820923 (graphite nebula)
also available
8201208 (maple)
820921 (red)
820940 (blue)
820942 (wood)
8201223 (white)
8201231 (black)
8201230 (brushed gunmetal)
8201234 (brushed yellow)
8201232 (green)
8201233 (orange)

36" RND 29"H
820126 (white)
8201209 (graphite nebula)
8201206 (maple)
8201242 (black)

Bar Tables

A) 8201222 30" Round Bar Table
(white top, chrome hydraulic base) 30" RND 45"H
B) 81080 Blade Barstool (red) 20.5"L 20.125"D 40.5"H

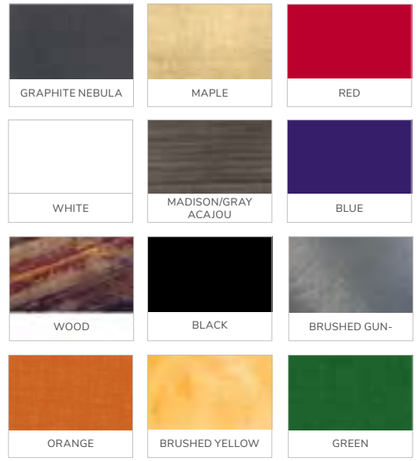
C) 8201226 Rustique Square Metal Bar Table
(gunmetal) 23.75"L 23.75"D 41.25"H
D) 810839 Rustique Barstool
(gunmetal) 13"L 13"D 30"H

E) 820930 30" Round Bar Table
(blue top, chrome hydraulic base) 30" RND 45"H
F) 810860 Laguna Barstool (maple, chrome) 18"L 20"D 47"H

G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base
(Madison/gray acajou) 30" RND 45"H
H) 810848 Christopher Barstool (white vinyl, chrome) 19"L 15"D 41"H

Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



Style & Design

Choose from a variety of table top colors and styles for the perfect look.

C) 720163 Chelsea Butcher Block-Top Bistro Table
(oak) 30" RND 42"H
also available
720164 36" RND 42"H

D) 81092 Lucent Barstool
(frosted, acrylic) 22"L 22.5"D 45.5"H

E) 72070 Soho Black-Top Bistro Table
(black) 24" RND 42"H
also available
72068 36" RND 42"H

F) 810840 Zoey Barstools
(white, chrome)
15"L 16"D 30-34.75"H

Bar Tables
Standard Black Base
30" RND 42"H

A) 8201221 (white)
B) 820919 (brushed yellow)
also available
820264
(Madison/gray acajou)
820915 (brushed gunmetal)
820916 (black)
820917 (green)
820918 (orange)
820931 (blue)
820933 (wood)

36" RND 42"H
8201241 (black)

Bar Tables
Hydraulic Chrome Base
30" RND 45"H

C) 820920 (red)
also available
8201207 (maple)
820922
(graphite nebula)
820910 (brushed gunmetal)
820911 (black)
820912 (green)
820913 (orange)
820914 (brushed yellow)
820930 (blue)
820932 (wood)
8201236 (black)

36" RND 45"H
820125 (white)
8201211 (graphite nebula)
8201205 (maple)
8201240 (black)

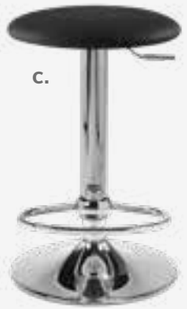
Barstools

LIFT Barstools

15" RND 23–33.5"H
A) 810870 (white vinyl)
B) 810873 (red vinyl)
C) 810871 (black vinyl)
D) 810872 (gray vinyl)

A.

B.


C.

D.

Marina Barstools

A.

B.

C.

D.

E.

Marina Barstools
21"L17.5"D41.5"H

A) 81026
(ocean blue fabric)
B) 81028
(brown fabric)
C) 81029
(red fabric)
D) 81030
(white vinyl)
E) 81027
(black vinyl)

All frames brushed metal.

Barstools

Mix & Match

A) 810840
Zoey Barstools
(white, chrome)
15"L 16"D 30-34.75"H

Banana Barstools
21"L 22"D 41.75"H
B) 810104 (black, chrome)
C) 810103 (white, chrome)

D) 810848
Christopher Barstool
(white vinyl, chrome)
19"L 15"D 41"H

E) 810202
Shark Barstool
(white, chrome)
22"L 19"D 34-44"H

F) 810850
Zenith Barstool
(white, chrome)
19"L 20"D 44"H

G) 81092
Lucent Barstool
(frosted, acrylic)
22"L 22.5"D 45.5"H

A.

B.

C.

D.

E.

210109 LIMERICK®
Stool *BY HERMAN MILLER™*
(white) 18" X 17.75"L X 44"H

720163
Butcher Block-Top Bistro
(oak) 30"L RND 42"H
also available
720164 36" RND 42"H

F.

G.

Barstools Styles & Shapes

I.

J.

H.

H) 810860
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H

Blade Barstool
20.5"L 20.125"D 40.5"H
I) 81080 (red)
J) 81081 (sky blue)

K) 71088
Black Diamond Stool
(black) 22"W X 18"L X 46"H

L) 810839
Rustique Barstool
(gunmetal)
13"L 13"D 30"H

K.

L.

Conference Tables

42" Round Coference Table

42"RND 29"H
A) 820708 (white laminate)
B) 820260 (Madison/gray acajou)
C) 8201244 (black top, black)

Atomic Round Tables
(glass, chrome)
8201225 42" RND 30"H
8201224 36" RND 30"H

Pro Executive Mid Back Chair
24"L 22"D 40"H
A) 810945 (white vinyl)
B) 810944 (black vinyl)
Adjustable height

Geo Tables

Geo Rectangular Tables
60"L 36"D 29"H
E) 82041 (glass, black)
F) 82051 (glass, chrome)

Geo Rounded Square Tables
42"L 42"D 29"H
G) 82044 (glass, chrome)
H) 82043 (glass, black)

Work Space

I) 820706 Work Table
(white laminate, white)
48"L 24"D 30"H

Conference Tables

Madison

(Madison/gray acajou)
A) 820261 5' Table
60"L 48"D 29"H

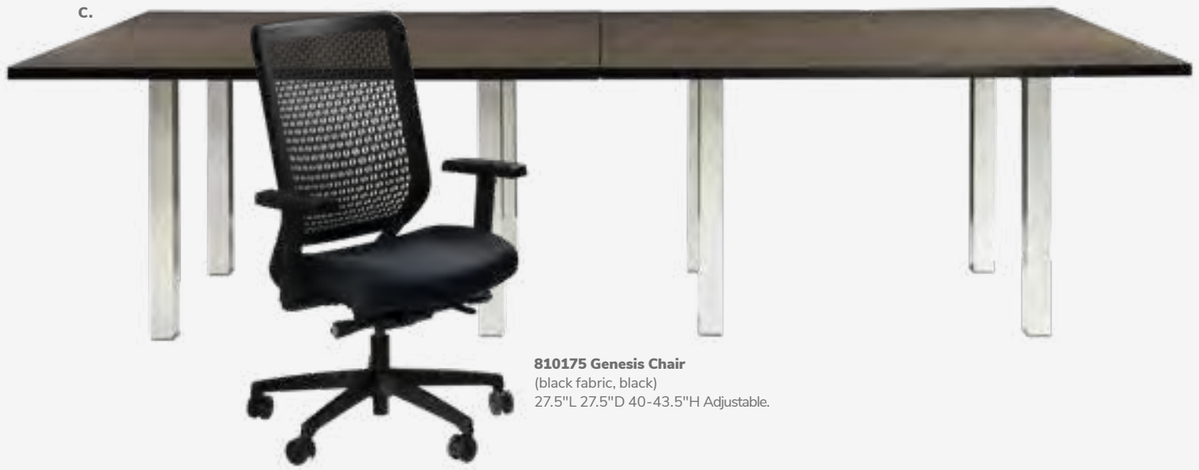
B) 820262 8' Table
96"L 60"D 29"H

C) 820263 10' Table
120"L 48"D 29"H

A.

B.

C.



810175 Genesis Chair
(black fabric, black)
27.5"L 27.5"D 40-43.5"H Adjustable.

Black Rectangular Conference Table

A.

B.

C.

810170
Cupertino Mid Back Chair
(black vinyl, chrome)
27"L 30.5"D 40-43"H
Adjustable.

Black Rectangular Conference Table
(black top, silver)

A) 8203 5' Table
60"L 48"D 29"H
8204 Powered

B) 8205 8' Table
96"L 48"D 29"H
8206 Powered

C) 8201 10' Table
120"L 48"D 29"H
8202 Powered

Executive Seating

Pro Executive High Back Chair

25"L 24"D 48"H
A) 810844 (white vinyl)
B) 810946 (black vinyl)
Adjustable height

Cupertino Mid Back Chair

A) 810170 (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.

Genesis Chair

B) 810175 (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

Pro Executive Mid Back Chair

24"L 22"D 40"H
A) 810945 (white vinyl)
B) 810944 (black vinyl)
Adjustable height

Pro Executive Guest Chair

24"L 22"D 36"H
810947 (black vinyl)

Task Stool

810135
(black fabric)
27.5"L 27.5"D 32.75"-40.25"H
Adjustable height

Communal and Powered Tables

Choose from a variety of powered, solid or grommet hole table tops.

Denotes AC and USB charging outlets

POWERED DETAIL

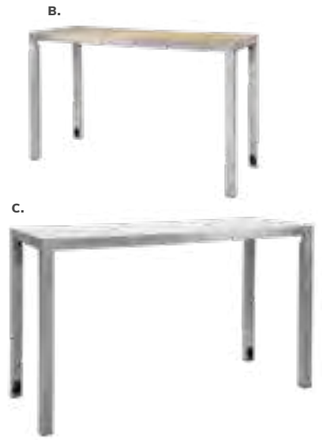
Table Top Options

BLACK WHITE MAPLE

Colors not available in all table options. Please check options listed to the right.

Bar Tables

810860
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H



Ventura Powered Bar Tables
(silver frame)
72.25"L 26.25"D 42"H
A) 820950 (black top)
B) 820955 (white top)

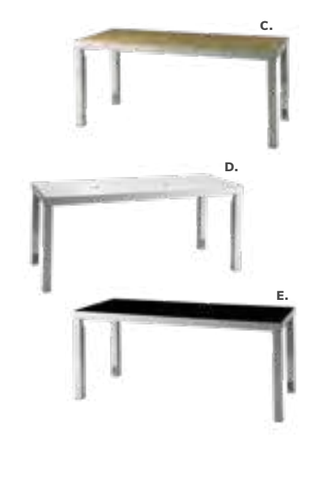
Ventura Communal Bar Tables
(silver frame)
72.25"L 26.25"D 42"H

Maple Top
B) 820954 (solid)
820951 (grommets)

White Top
C) 820953 (grommets)
820956 (solid)

Black Top
820952 (solid)

Café Tables



Ventura Powered Café Tables
72.25"L 26.25"D 30"H
(silver frame)
A) 820964 (black top)
B) 820965 (white top)

Ventura Communal Café Tables (silver frame)
72.25"L 26.25"D 30"H

Maple Top
C) 820963 (solid)
820960 (grommets)

White Top
D) 820961 (grommets)
820966 (solid)

Black Top
E) 820962 (solid)

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Office Essentials

A.

DESK BACK

B.

DESK FRONT

MADISON

A) 84075 Madison Executive Desk
(gray acajou) 60"L 30"D 29"H

B) 810844 Pro Executive High Back Chair
(white classic vinyl) 25"L 24"D 48"H Adjustable

Tech Powered Desk

POWERED DETAIL

A.

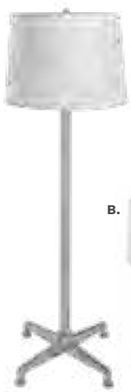
C.

B.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Lighting & Shelving

A.



B.

C.

D.

Denotes AC and USB charging outlets

A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet
(black metal, laminate)
60"L 30"D 30"H

B) 84084 Tech Desk, Powered
(black metal, laminate)
60"L 30"D 30"H

C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate)
16"L 20"D 28"H

ACCENT LAMPS

Mason Lamps
(brushed silver)
A) 850708 Floor Lamp
18" RND 55"H
B) 850707 Table Lamp
16" RND 26"H

SHELVING

C) 85020
Posh Shelving
(chrome, acrylic)
36"L 18"D 72"H
D) 84078
Madison Bookcase
(gray acajou)
36"L 12"D 72"H

Show Essentials

Denotes AC and USB charging outlets

Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

Midtown Powered Counter
60"L 18"D 42"H (pewter/glass)
850103 (unlighted)
850102 (lighted with plug-in)

(back)

POWERED DETAIL

85030
7' Boxwood Hedge
36.5"L 12"D 84"H

810860
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H

Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

Midtown Bar
60"L 18"D 42"H (pewter)
A) 850101 (unlighted)
B) 850100 (lighted with plug-in)

C) 810840 Zoey Barstools
(white, chrome)
15"L 16"D 30-34.75"H

(back)

A.

C.

B.

(lit-blue)

(lit-red)

(lit-green)

(lit-white)

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Product Display Counter

A.

B.

A) 72056
Display Counter
(black)
24"W X 49"L X 42"H

B) 210109
LIMERICK® Stool
BY HERMAN MILLER™
(white)
18" X 17.75"L X 44"H

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Show Essentials

Greenery and Dividers

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

HEDGE

A) 85030
7' Boxwood Hedge
36.5"L 12"D 84"H
B) 85035
4' Boxwood Hedge
46"L 9"D 47"H

A.

B.

Miramar Dividers

C.

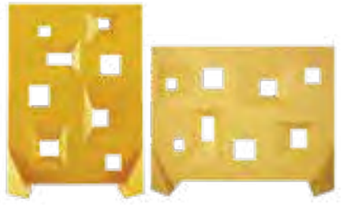
B.

A.

Miramar Dividers
(molded plastic)
A) 85040 (white)
Vertical: 63"L 23"D 83"H
Horizontal: 83"L 23"D 63"H

B) 820930
30" Round Bar Table
(blue top, chrome hydraulic base)
30" RND 45"H
C) 810860 Laguna Barstool
(maple, chrome)
18"L 20"D 47"H

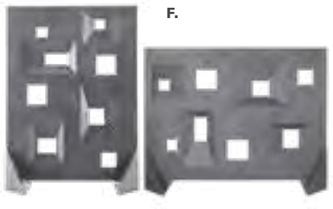
D.



Miramar Dividers
(molded plastic)
D) 85043 (harvest yellow)
E) 85042 (burgundy)
F) 85041 (gray)
Vertical: 63"L 23"D 83"H
Horizontal: 83"L 23"D 63"H

E.

F.



Show Essentials

Product Kiosk & Display

A) 75032
Display Cube–Large
(black)
24"W X 24"L X 42"H

B) 75031
Display Cube–Medium
(black)
18"W X 18"L X 36"H

C) 75030
Display Cube–Small
(black)
12"W X 12"L X 42"H

A.

B.

C.

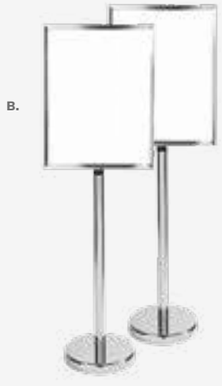
Stanchions & Signage

A) 220121
Chrome Stanchion
w/ 8' Retractable Belt
(black, belt) 42"H

B) 220118
Chrome Sign Holder
(sign holds)
22"W X 28"H

A.

B.



Draped or Undraped Tables & Counters

Table Drape Colors

black

blue

white

gray

red

Visit us at **freeman.com/store** to view full product line and place order.

Sizing Chart*

24"D X 30"H | Tables Draped

124330	Tables Draped	**3'L** x 24"D x 30"H
124430	Tables Draped	**4'L** x 24"D x 30"H
124630	Tables Draped	**6'L** x 24"D x 30"H
124830	Tables Draped	**8'L** x 24"D x 30"H

24"D X 30"H | Tables Undraped

125330	Tables Undraped	**3'L** x 24"D x 30"H
125430	Tables Undraped	**4'L** x 24"D x 30"H
125630	Tables Undraped	**6'L** x 24"D x 30"H
125830	Tables Undraped	**8'L** x 24"D x 30"H

24"D X 42"H | Counter Draped

124342	Counter Draped	**3'L** x 24"D x 42"H
124442	Counter Draped	**4'L** x 24"D x 42"H
124642	Counter Draped	**6'L** x 24"D x 42"H
124842	Counter Draped	**8'L** x 24"D x 42"H

24"D X 42"H | Counter Undraped

125342	Counter Undraped	**3'L** x 24"D x 42"H
125442	Counter Undraped	**4'L** x 24"D x 42"H
125642	Counter Undraped	**6'L** x 24"D x 42"H
125842	Counter Undraped	**8'L** x 24"D x 42"H

4th Side | Table Draped 30"

12404630	Drape Table 4th Side	**6'** X 30"
12404830	Drape Table 4th Side	**8'** X 30"

4th Side | Table Draped 42"

12404642	Drape Table 4th Side	**6'** X 42"
12404842	Drape Table 4th Side	**8'** X 42"

Show Essentials

Storage

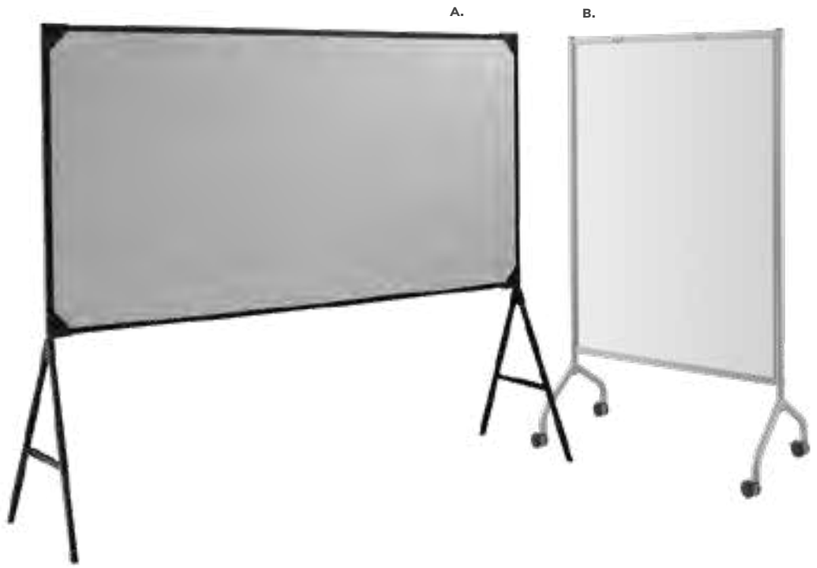
750135
Round Literature Rack
(black)
17"W X 17"L X 57"H

750136
Flat Literature Rack
(black)
10"W X 55"H

8503001
Large Refrigerator
(white) 14.0 cubic feet
28"W X 28"L X 64"H

84080
3 Drawer File Cabinet
on Castors
(black metal, laminate)
16"L 20"D 28"H

Office Accessories



A) 10201484
Floor Standing
Bulletin Board
(white laminate, black)
48"W X 96"L X 78"H

B) 84050
Mobile White Board
(white laminate, white)
48"L 24"D 30"H

C) 220110
Chrome Bag Rack
(3" at center)
1"W X 41"H X 26"W

D) 220109
Chrome Coat Tree
(21"w at the base)
8 1/4"W X 69 1/2"H

E) 220134
Brushed
Aluminum Easel
(open 5 1/4"W X 64 1/4"H)
26"W X 62"H

F) 220106
Corrugated
Wastebasket
(black)

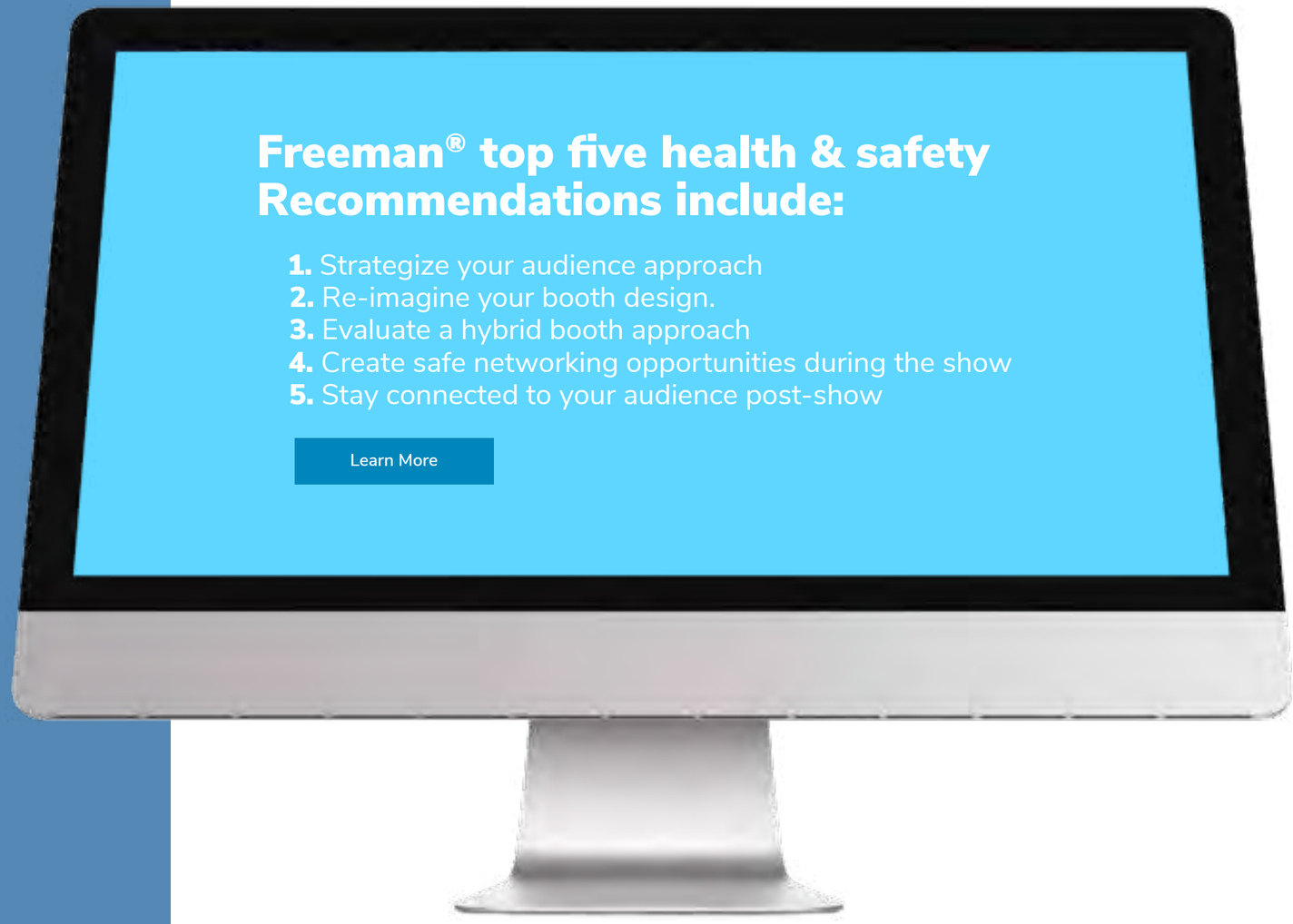
Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let's imagine what this new experience will look like - based on both what is possible and realistic. Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include

In all cases, we've put considerable thought into them.

Click to learn more detailed, interactive, printable checklist.



Health & Safety

Safety Dividers

Freeman, offers a complete collection of uniquely designed and safe selling environments that are clean, comfortable, and give your clients peace of mind.

Personalize here

85051 Freestanding Divider
(silver, clear) 39"L 9"D 72"H

Also available in opaque and personalization available.
85052 Divider **Single Sided Graphic**
85053 Divider **Single-Sided Graphic**
85090 Divider **Double-Sided Graphic**

85064 Flag Pole Divider
(silver, clear) 34”L 11”W 47-74”H

Also available in opaque and personalization available.

Please Note:

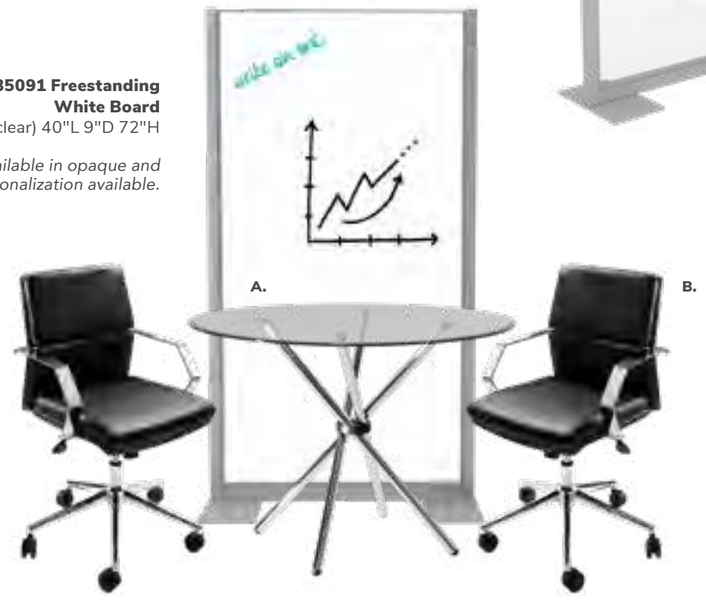
Safety dividers also available in opaque finish. Graphics and branding options also available.
View those options **here** and learn more about our SafeConnect Promise on **Freeman.com**

85055 Freestanding Wall Plus
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.
85056 Panel **Single-Sided Graphic**
85057 Panel **Single-Sided Graphic**
85058 Panel **Double-Sided Graphic**

85054 Freestanding Corner
(silver, clear) 39"L 39"D 72"H

Also available in opaque and personalization available.



85091 Freestanding White Board
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.

A.

B.

A) Atomic Round Tables
(glass, chrome)
8201225 42" RND 30"H
8201224 36" RND 30"H

B) 810944
Pro Executive Mid Back Chair
(black vinyl)
24"L 22"D 40"H
Adjustable height

Health & Safety

Greenery and Dividers

Keep it Green. Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

20'x20' Midtown, Greenery Booth

Midtown Bar | pg 46
Dividers | pg 59
Accent Chair | pg 16
Bar Tables | pg 7
Barstools | pg 33
Greenery | pg 48

85030
7' Boxwood Hedge
36.5"L 12"D 84"H

85035
4' Boxwood Hedge
46"L 9"D 47"H

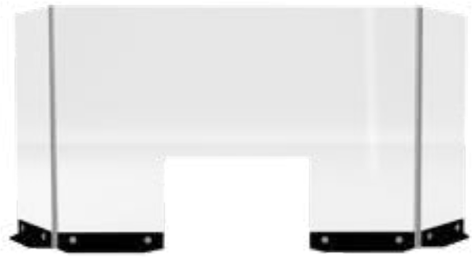
Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available.
View those options **Here** and learn more about our SafeConnect Promise on **Freeman.com**

85050 Clear Divider Bar Counter
(silver, clear) 48-70"L 12"W 31.5"H

Also available in opaque and personalization available.

85080 Divider with **Header Graphic**
85083 Divider with **Front Panel Graphic**
85081 Divider with **Side Panel Graphic**
85082 Divider with **Header and Side Panel Graphic**
85084 Divider with **Front and Side Graphics**



Personalize here

Miramar Dividers
(molded plastic)
A) 85043 (white)
Also availible in the following colors.
See page 47.
85043 (harvest yellow)
85042 (burgundy)
85041 (gray)
Vertical: 63"L 23"D 83"H
Horizontal: 83"L 23"D 63"H

B) 8201233
Hydraulic Cafe Table
(orange top, chrome)
30" RND 29"H

C) 810861
Laguna Chair
(maple, chrome)
18"L 19"D 34"H

Health & Safety

Stanchions & Booth Design

10'x10' - Beverly Demonstration Booth

Greenery | pg 48
Safety Decals | pg 63
Bar Tables | pg 33
Barstools | pg 33
Side Tables | pg 29
Ottomans | pg 24

Stanchions & Booth Design

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.

10'x10' - Atherton Conversation Booth

Greenery | pg 48
Accent Chairs | pg 16
Side Tables | pg 29

220121
Chrome Stanchion w/ 8' Retractable Belt
(black, belt) 42"H

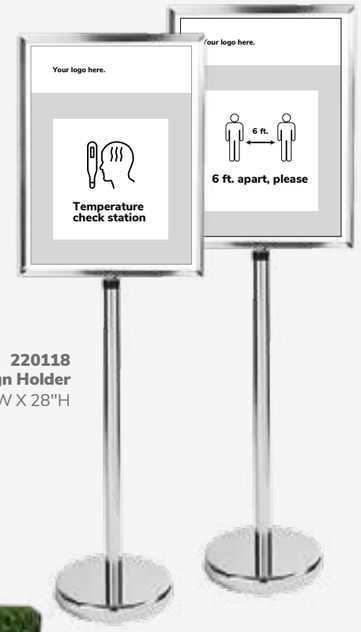
10'x20' - Wireless Charging Engagement Booth

Bar Tables | pg 32
Barstools | pg 33
Charging Tables | pg 11
Ottomans | pg 22

Health & Safety

Safety & Directional Signage

Please reach out to your Freeman contact to discuss suggested use and options. For additional questions please email healthandsafety@freeman.com Layout will include YOUR logo and basic background color.



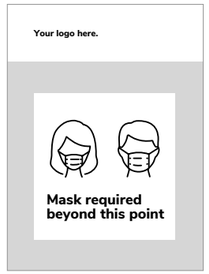
220118
Chrome Sign Holder
(sign holds) 22"W X 28"H

10'x10' - Atherton Conversation Booth

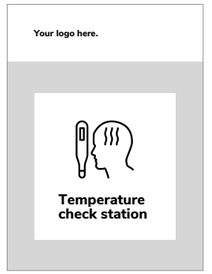
Greenery | pg 48
Accent Chairs | pg 16
Side Tables | pg 29

Safety & Directional Signage

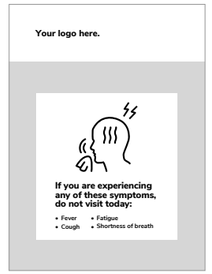
Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.



A.



B.



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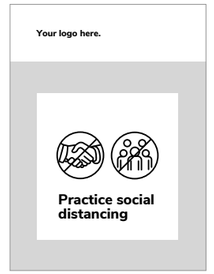

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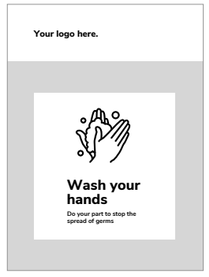
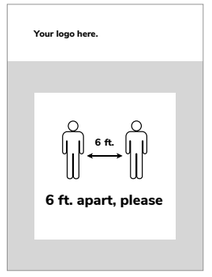
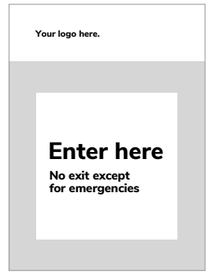


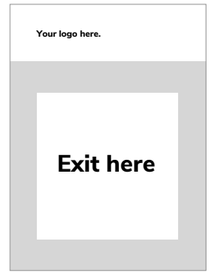
E.



F.

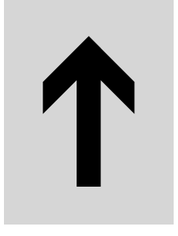


G.



H.

I.



J.

A) Masks Required Sign
20303001 22"W X 28"H
20303002 8.5" WX 11"H

B) Temperature Check Station Sign
20303003 22"W X 28"H
20303004 8.5"W X 11"H

C) If You Are Experiencing Symptoms Sign
20303005 22"W X 28"H
20303006 8.5"W X 11"H

D) Practice Social Distancing Sign
20303007 22"W X 28"H
20303008 8.5"W X 11"H

E) Wash Your Hands Sign
20303009 22"W X 28"H
20303010 8.5"W X 11"H

F) 6' Apart Please Sign
20303011 22"W X 28"H
20303012 8.5"W X 11"H

G) Enter Here Sign
20303013 22"W X 28"H
20303014 8.5"W X 11"H

H) Exit Here Sign
20303015 22"W X 28"H
20303016 8.5"W X 11"H

I) Stand Here Floor Decal
20303017 12"W X 12"H

J) Directional Arrow Floor Decal
20303018 18"W X 24"H

Health & Safety

Sanitization Product & Services

Hand Sanitizing Stations

Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.

1510103 Clear Barrier
(plexi, clear) 31.5”W x 36”H

Also available in opaque and personalization available.
1510100 Clear Barrier **with graphic**

Personalize here

Please Note:
Safety dividers also available in opaque finish. Graphics and branding options also available.
View those options **here** and learn more about our SafeConnect Promise on **Freeman.com**

FREEMAN
(888) 508-5054 Fax: (469) 621-5605
ExhibitorSupport@freeman.com

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
JANUARY 12, 2022

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM / FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SOFT SEATING						
Naples Group - Black Vinyl						
	810119	Chair	483.90	532.30	677.45	
	830120	Loveseat	649.00	713.90	908.60	
	830119	Sofa	720.05	792.05	1,008.05	
Munich Group - Gray Fabric						
	810151	Armless Chair	513.00	564.30	718.20	
Baja Group - White Vinyl						
	81050	Chair	551.55	606.70	772.15	
	83020	Loveseat	606.75	667.45	849.45	
	83019	Sofa	768.00	844.80	1,075.20	
Valencia - Velvet						
	810180	Chair - Spice Orange	338.00	371.80	473.20	
	83045	Sofa - Coffee Brown	508.00	558.80	711.20	
Key Largo Group - Black Fabric						
	830950	Loveseat	510.35	561.40	714.50	
	830951	Sofa	564.30	620.75	790.00	
	810950	Chair	402.40	442.65	563.35	
Allegro Group - Blue Fabric						
	81019	Chair	490.15	539.15	686.20	
	83015	Sofa	782.35	860.60	1,095.30	
Fairfax Group - White Vinyl						
	810949	Chair	339.45	373.40	475.25	
	830949	Sofa	541.80	596.00	758.50	
Palm Beach - White Vinyl						
	83040	Sofa	580.00	638.00	812.00	
Sterling Group - Gray Fabric						
	81037	Chair	820.00	902.00	1,148.00	
	8309	Sofa	1,224.00	1,346.40	1,713.60	
CASUAL SEATING						
Ottomans						
	815122	Endless Square - White Vinyl	350.55	385.60	490.75	
	815123	Endless Square - Black Vinyl	350.55	385.60	490.75	
	815953	Endless Curve - White Vinyl	420.35	462.40	588.50	
	815952	Endless Curve - Black Vinyl	420.35	462.40	588.50	
	81518	Vibe Cube - Blue Vinyl	139.45	153.40	195.25	
	81519	Vibe Cube - Red Vinyl	139.45	153.40	195.25	
	81525	Vibe Cube - Orange Vinyl	139.45	153.40	195.25	
	81517	Vibe Cube - Yellow Vinyl	139.45	153.40	195.25	
	81530	Vibe Cube - Black Vinyl	123.80	136.20	173.30	
	81531	Vibe Cube - White Vinyl	123.80	136.20	173.30	
	81532	Vibe Cube - Steel Blue Vinyl	141.65	155.80	198.30	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Ottomans (continued)						
	81533	Vibe Cube - Silver Vinyl	141.65	155.80	198.30	
	81534	Vibe Cube - Purple Vinyl	141.65	155.80	198.30	
	81535	Vibe Cube -Citrus Green Vinyl	130.00	143.00	182.00	
	81536	Vibe Cube - Taupe Vinyl	130.00	143.00	182.00	
	81537	Vibe Cube - Spice Orange Vinyl	130.00	143.00	182.00	
	81538	Vibe Cube - Desert Rose Vinyl	130.00	143.00	182.00	
	815151	Marche Swivel - Gray Fabric	217.50	239.25	304.50	
	815154	Marche Swivel - Red Fabric	217.50	239.25	304.50	
	815159	Marche Swivel - Blue Fabric	217.50	239.25	304.50	
	815152	Marche Swivel - Linen Fabric	217.50	239.25	304.50	
	815157	Marche Swivel - Meadow Green Fabric	217.50	239.25	304.50	
	815158	Marche Swivel - Pear Yellow Fabric	217.50	239.25	304.50	
	815156	Marche Swivel - Plum Fabric	217.50	239.25	304.50	
	815153	Marche Swivel - Raspberry Fabric	217.50	239.25	304.50	
	815155	Marche Swivel - Rose Quartz Fabric	217.50	239.25	304.50	
	815150	Marche Swivel - White Vinyl	217.50	239.25	304.50	
	815160	Marche Swivel - Orange Fabric	178.00	195.80	249.20	
	81540	Marche Swivel - Forest Green Vinyl	202.00	222.20	282.80	
	81541	Marche Swivel - Teal Velvet	202.00	222.20	282.80	
	81542	Marche Swivel - Distressed Brown Vinyl	202.00	222.20	282.80	
	81543	Marche Swivel - Black Vinyl	202.00	222.20	282.80	
	81539	Marche Swivel - Ivory Faux Sheep Fur	202.00	222.20	282.80	
Beverly Bench Ottomans						
	81550	Black Vinyl	436.40	480.05	610.95	
	81551	Brown Fabric	436.40	480.05	610.95	
	81552	Gray Fabric	436.40	480.05	610.95	
	81553	Linen Fabric	436.40	480.05	610.95	
	81554	Ocean Blue Fabric	436.40	480.05	610.95	
	81555	Red Fabric	436.40	480.05	610.95	
	81556	White Vinyl	436.40	480.05	610.95	
Beverly Small Bench Ottomans						
	81560	Black Vinyl	382.00	420.20	534.80	
	81561	Blue Fabric	382.00	420.20	534.80	
	81562	Brown Fabric	382.00	420.20	534.80	
	81563	Green Fabric	382.00	420.20	534.80	
	81565	Linen Fabric	382.00	420.20	534.80	
	81568	Red Fabric	382.00	420.20	534.80	
	81569	White Vinyl	382.00	420.20	534.80	
	81566	Lavender Fabric	382.00	420.20	534.80	
	81567	Orange Fabric	382.00	420.20	534.80	
	81564	Gray Fabric	382.00	420.20	534.80	
	81570	Yellow Fabric	382.00	420.20	534.80	
Accent Chairs						
	71089	Black Diamond Side Chair	144.50	158.95	202.30	
	71090	Black Diamond Arm Chair	168.80	185.70	236.30	
	810861	Laguna Chair - Maple/Chrome	127.85	140.65	179.00	
	210108	Limerick® Chair by Herman Miller	76.75	84.45	107.45	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Accent Chairs (continued)						
	810816	Madrid Chair - White Vinyl/Chrome	775.60	853.15	1,085.85	
	810948	Meeting Chair - White Vinyl	278.80	306.70	390.30	
	810164	Marina Chair - White Vinyl	134.00	147.40	187.60	
	810160	Marina Chair - Black Vinyl	134.00	147.40	187.60	
	810161	Marina Chair - Brown Fabric	134.00	147.40	187.60	
	810162	Marina Chair - Ocean Blue Fabric	134.00	147.40	187.60	
	810163	Marina Chair - Red Fabric	134.00	147.40	187.60	
	810131	Malba Chair - Gray Molded Plastic	94.10	103.50	131.75	
	810130	Malba Chair - Green Molded Plastic	94.10	103.50	131.75	
	810846	Christopher Chair - White Vinyl/Chrome	114.70	126.15	160.60	
	810851	Zenith Chair - White/Chrome	152.25	167.50	213.15	
	810841	Rustique Chair - Gunmetal	121.35	133.50	169.90	
	810837	Razor Armless Chair - White High Density Plastic	56.20	61.80	78.70	
	810875	Swanson Swivel Chair - White Vinyl	263.75	290.15	369.25	
	81083	Blade Chair - Sky Blue	74.00	81.40	103.60	
	81082	Blade Chair - Red	74.00	81.40	103.60	
	81093	Lucent Chair - Frosted Acrylic	186.00	204.60	260.40	
	810145	Wentworth Chair - Brown Vinyl	238.00	261.80	333.20	
	81024	Atherton Chair - Brown Leather	732.00	805.20	1,024.80	
	81034	Bowery Chair - Yellow Fabric	508.00	558.80	711.20	
	81035	Century Chair - Gray Velvet	492.00	541.20	688.80	
	81036	Lena Chair - Green Leather	620.00	682.00	868.00	
	81031	Montreal Chair - Blue Fabric	570.00	627.00	798.00	
	81032	Pasadena Chair - White Plastic	318.00	349.80	445.20	
	81038	Tech Chair - Gray Vinyl	378.00	415.80	529.20	
	81039	Tech Tablet Chair - Gray Vinyl	378.00	415.80	529.20	
Executive Seating						
	71046	Gray Gaslift Chair With Arms	N/A	N/A	N/A	
	71045	Gray Gaslift Chair Without Arms	261.40	287.55	365.95	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric	309.65	340.60	433.50	
	810175	Genesis Chair - Black	366.00	402.60	512.40	
	810844	Pro Executive High Back Chair - White Vinyl	274.10	301.50	383.75	
	810946	Pro Executive High Back Chair - Black Vinyl	278.80	306.70	390.30	
	810945	Pro Executive Mid Back Chair - White Vinyl	346.25	380.90	484.75	
	810944	Pro Executive Mid Back Chair - Black Vinyl	339.80	373.80	475.70	
	810947	Pro Executive Guest Chair - Black Vinyl	361.95	398.15	506.75	
	810170	Cupertino Mid Back Chair - Black Vinyl	424.00	466.40	593.60	
Barstools						
	71088	Black Diamond Stool	201.80	222.00	282.50	
	71048	Gray Gaslift Stool with Arms	N/A	N/A	N/A	
	71047	Gray Gaslift Stool without Arms	295.40	324.95	413.55	
	810860	Laguna Barstool - Maple/Chrome	161.00	177.10	225.40	
	210109	Limerick® Stool by Herman Miller	134.35	147.80	188.10	
	810872	Lift Barstool - Gray VinylChrome	159.60	175.55	223.45	
	810873	Lift Barstool - Red Vinyl/Chrome	159.60	175.55	223.45	
	810871	Lift Barstool - Black Vinyl/Chrome	159.60	175.55	223.45	
	810870	Lift Barstool - White Vinyl/Chrome	159.60	175.55	223.45	
	810103	Banana Barstool - White Vinyl/Chrome	184.40	202.85	258.15	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Barstools (continued)						
	810104	Banana Barstool - Black Vinyl/Chrome	184.40	202.85	258.15	
	810850	Zenith Barstool - White/Chrome	152.20	167.40	213.10	
	810840	Zoey Barstool - White Vinyl/Chrome	299.05	328.95	418.65	
	810848	Christopher Barstool - White Vinyl/Chrome	206.85	227.55	289.60	
	810202	Shark Swivel Barstool - White Plastic/Chrome	328.20	361.00	459.50	
	810839	Rustique Barstool - Gunmetal	121.35	133.50	169.90	
	81080	Blade Barstool - Red	148.00	162.80	207.20	
	81081	Blade Barstool - Sky Blue	148.00	162.80	207.20	
	81092	Lucent Barstool - Frosted Acrylic	198.00	217.80	277.20	
	810135	Task Stool - Black Fabric	164.00	180.40	229.60	
	81026	Marina Barstool - Ocean Blue	264.00	290.40	369.60	
	81027	Marina Barstool - Black Vinyl	264.00	290.40	369.60	
	81028	Marina Barstool - Brown Fabric	264.00	290.40	369.60	
	81029	Marina Barstool - Red Fabric	264.00	290.40	369.60	
	81030	Marina Barstool - White Vinyl	264.00	290.40	369.60	
Draped Tables & Counters						
Draped Tables - Tables are 24" wide ☐ Black ☐ Blue ☐ White ☐ Gray ☐ Red						
	124330	Draped Table 3'L x 30"H	N/A	N/A	N/A	
	124430	Draped Table 4'L x 30"H	156.85	172.55	219.60	
	124630	Draped Table 6'L x 30"H	196.05	215.65	274.45	
	124830	Draped Table 8'L x 30"H	245.05	269.55	343.05	
	12404630	4th Side Drape 6'L x 30"H	32.80	36.10	45.90	
	12404830	4th Side Drape 8'L x 30"H	32.80	36.10	45.90	
	124342	Draped Counter 3'L x 42"H	N/A	N/A	N/A	
	124442	Draped Counter 4'L x 42"H	199.95	219.95	279.95	
	124642	Draped Counter 6'L x 42"H	249.95	274.95	349.95	
	124842	Draped Counter 8'L x 42"H	312.50	343.75	437.50	
	12404642	4th Side Drape 6'L x 42"H	32.80	36.10	45.90	
	12404842	4th Side Drape 8'L x 42"H	32.80	36.10	45.90	
Undraped Tables & Counters						
	125330	Undraped Table 3'L x 30"H	N/A	N/A	N/A	
	125430	Undraped Table 4'L x 30"H	59.10	65.00	82.75	
	125630	Undraped Table 6'L x 30"H	73.85	81.25	103.40	
	125830	Undraped Table 8'L x 30"H	92.40	101.65	129.35	
	125342	Undraped Counter 3'L x 42"H	N/A	N/A	N/A	
	125442	Undraped Counter 4'L x 42"H	97.75	107.55	136.85	
	125642	Undraped Counter 6'L x 42"H	122.25	134.50	171.15	
	125842	Undraped Counter 8'L x 42"H	152.80	168.10	213.90	
Table Top Risers - Risers are 8" wide						
	1504100	Black 4'L x 7"H Corrugated Riser	30.15	33.15	42.20	
	1504101	White 4'L x 7"H Corrugated Riser	30.15	33.15	42.20	
	1506100	Black 6'L x 7"H Corrugated Riser	35.30	38.85	49.40	
	1506101	White 6'L x 7"H Corrugated Riser	35.30	38.85	49.40	
	1508100	Black 8'L x 7"H Corrugated Riser	40.70	44.75	57.00	
	1508101	White 8'L x 7"H Corrugated Riser	40.70	44.75	57.00	

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM / FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Table Top Risers - Risers are 8" wide (continued)						
	1504200	Black 4'L x 14"H Corrugated Riser	46.10	50.70	64.55	
	1504201	White 4'L x 14"H Corrugated Riser	46.10	50.70	64.55	
	1506200	Black 6'L x 14"H Corrugated Riser	56.40	62.05	78.95	
	1506201	White 6'L x 14"H Corrugated Riser	56.40	62.05	78.95	
	1508200	Black 8'L x 14"H Corrugated Riser	66.70	73.35	93.40	
	1508201	White 8'L x 14"H Corrugated Riser	66.70	73.35	93.40	
Pedestal Tables - Soho Series						
	72069	Black Top Cafe Table - 30"H x 24"W	245.85	270.45	344.20	
	72067	Black Top Cafe Table - 30"H x 36"W	245.85	270.45	344.20	
	72066	Black Top Mini Table - 18"H x 18"W	193.70	213.05	271.20	
	72070	Black Top Bistro Table - 42"H x 24"W	310.85	341.95	435.20	
	72068	Black Top Bistro Table - 42"H x 36"W	323.55	355.90	452.95	
Pedestal Tables - Chelsea Series						
	72063	Butcher Block Top Cafe Table - 30"H x 30"W	224.05	246.45	313.65	
	72064	Butcher Block Top Cafe Table - 30"H x 36"W	224.05	246.45	313.65	
	720163	Butcher Block Top Bistro Table - 42"H x 30"W	285.75	314.35	400.05	
	720164	Butcher Block Top Bistro Table - 42"H x 36"W	285.75	314.35	400.05	
Pedestal Tables						
	8201208	Hydraulic Base Cafe Table - Maple	374.10	411.50	523.75	
	8201207	Hydraulic Base Bar Table - Maple	378.85	416.75	530.40	
	8201209	Hydraulic Base Cafe Table - Graphite	369.40	406.35	517.15	
	8201211	Hydraulic Base Bar Table - Graphite	367.05	403.75	513.85	
	8201206	Hydraulic Base Cafe Table - Maple	329.10	362.00	460.75	
	8201205	Hydraulic Base Bar Table - Maple	345.70	380.25	484.00	
	820126	Hydraulic Base Cafe Table - White Laminate	386.10	424.70	540.55	
	820125	Hydraulic Base Bar Table - White Laminate	403.80	444.20	565.30	
	820241	Madison Hydraulic Base Cafe Table - Gray Acajou	301.55	331.70	422.15	
	820240	Madison Hydraulic Base Bar Table - Gray Acajou	301.55	331.70	422.15	
	820265	Madison Cafe Table - Gray Acajou	238.05	261.85	333.25	
	820264	Madison Bar Table - Gray Acajou	260.65	286.70	364.90	
	8201220	30" Cafe Table Black Base - White Laminate	253.10	278.40	354.35	
	8201221	30" Bar Table Black Base - White Laminate	272.20	299.40	381.10	
	8201222	30" Bar Table Chrome Base - White Laminate	389.85	428.85	545.80	
	8201223	30" Cafe Table Chrome Base - White Laminate	389.85	428.85	545.80	
	820920	30" Bar Table Chrome Hydraulic Base - Red	301.55	331.70	422.15	
	820921	30" Cafe Table Chrome Hydraulic Base - Red	301.55	331.70	422.15	
	820922	30" Bar Table Chrome Hydraulic Base - Graphite	301.55	331.70	422.15	
	820923	30" Cafe Table Chrome Hydraulic Base - Graphite	301.55	331.70	422.15	
	820930	30" Bar Table w/ Hydraulic Base - Blue	274.00	301.40	383.60	
	820931	30" Bar Table w/ Black Base - Blue	218.00	239.80	305.20	
	820932	30" Bar Table w/ Hydraulic Base - Wood	334.00	367.40	467.60	
	820933	30" Bar Table w/ Black Base - Wood	232.00	255.20	324.80	
	820940	30" Cafe Table w/ Hydraulic Base - Blue	274.00	301.40	383.60	
	820941	30" Cafe Table w/ Black Base - Blue	196.00	215.60	274.40	
	820942	30" Cafe Table w/ Hydraulic Base - Wood	334.00	367.40	467.60	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Pedestal Tables (continued)						
	820943	30" Cafe Table w/ Black Base - Wood	212.00	233.20	296.80	
	820910	30" Bar Table w/ Hydraulic Base - Gunmetal	360.00	396.00	504.00	
	820911	30" Bar Table w/ Hydraulic Base - Black	360.00	396.00	504.00	
	820912	30" Bar Table w/ Hydraulic Base - Green	360.00	396.00	504.00	
	820913	30" Bar Table w/ Hydraulic Base - Orange	360.00	396.00	504.00	
	820914	30" Bar Table w/ Hydraulic Base - Yellow	360.00	396.00	504.00	
	820915	30" Bar Table w/ Black Base - Gunmetal	252.00	277.20	352.80	
	820916	30" Bar Table w/ Black Base - Black	252.00	277.20	352.80	
	820917	30" Bar Table w/ Black Base - Green	252.00	277.20	352.80	
	820918	30" Bar Table w/ Black Base - Orange	252.00	277.20	352.80	
	820919	30" Bar Table w/ Black Base - Yellow	252.00	277.20	352.80	
	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal	360.00	396.00	504.00	
	8201231	30" Cafe Table w/ Hydraulic Base - Black	360.00	396.00	504.00	
	8201232	30" Cafe Table w/ Hydraulic Base - Green	360.00	396.00	504.00	
	8201233	30" Cafe Table w/ Hydraulic Base - Orange	360.00	396.00	504.00	
	8201234	30" Cafe Table w/ Hydraulic Base - Yellow	360.00	396.00	504.00	
	8201235	30" Cafe Table w/ Black Base - Gunmetal	234.00	257.40	327.60	
	8201236	30" Cafe Table w/ Black Base - Black	234.00	257.40	327.60	
	8201237	30" Cafe Table w/ Back Base - Green	234.00	257.40	327.60	
	8201238	30" Cafe Table w/ Black Base - Orange	234.00	257.40	327.60	
	8201239	30" Cafe Table w/ Black Base - Yellow	234.00	257.40	327.60	
	8201240	36" Bar Table w/ Hydraulic Base - Black	374.00	411.40	523.60	
	8201241	36" Bar Table w// Black Base - Black	256.00	281.60	358.40	
	8201242	36" Cafe Table w/ Hydraulic Base - Black	356.00	391.60	498.40	
	8201243	36" Cafe Table w// Black Base - Black	274.00	301.40	383.60	
Accent Tables						
	82015	Silverado End Table - Tempered Glass/Painted Steel	249.60	274.55	349.45	
	82014	Silverado Cocktail Table - Tempered Glass/Painted Steel	265.30	291.85	371.40	
	820252	Alondra End Table - Glass/Chrome	220.55	242.60	308.75	
	820250	Alondra Cocktail Table - Glass/Chrome	306.05	336.65	428.45	
	820253	Alondra End Table - Wood/Chrome	220.55	242.60	308.75	
	820251	Alondra Cocktail Table - Wood/Chrome	306.05	336.65	428.45	
	8201224	Atomic 36" Round Table - Glass/Chrome	340.60	374.65	476.85	
	8201225	Atomic 42" Round Table - Glass/Chrome	340.60	374.65	476.85	
	82028	Geo End Table - Wood/Black Steel	261.25	287.40	365.75	
	82027	Geo Cocktail Table - Wood/Black Steel	266.75	293.45	373.45	
	82035	Geo End Table - Glass/Chrome	191.95	211.15	268.75	
	82034	Geo Cocktail Table - Glass/Chrome	211.80	233.00	296.50	
	82054	Sydney End Table - Black Laminate/Brushed Steel	231.70	254.85	324.40	
	82055	Sydney End Table - White Laminate/Brushed Steel	231.70	254.85	324.40	
	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel	282.40	310.65	395.35	
	82053	Sydney Cocktail Table - White Laminate/Brushed Steel	282.40	310.65	395.35	
	82079	Sydney End Table - Blue Laminate/Brushed Steel	214.00	235.40	299.60	
	82080	Sydney End Table - Wood Laminate/Brushed Steel	214.00	235.40	299.60	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel	258.00	283.80	361.20	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Accent Tables (continued)						
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel	258.00	283.80	361.20	
	82075	Regis End Table - Brushed Metal	236.05	259.65	330.45	
	82074	Regis Bench Table - Brushed Metal	332.75	366.05	465.85	
	820844	Aura Round Table - White Metal	128.25	141.10	179.55	
	82043	Geo Square-Round Table - Glass/Black Steel	308.90	339.80	432.45	
	82044	Geo Square-Round Table - Glass/Chrome	308.90	339.80	432.45	
	8201226	Rustique Square Metal Bar Table - Gray	299.55	329.50	419.35	
	820130	Mesa Cocktail Table - Black/Bronze	264.00	290.40	369.60	
	820131	Mesa Cocktail Table - Glass/Bronze	264.00	290.40	369.60	
	820132	Mesa Cocktail Table - Wood/Bronze	264.00	290.40	369.60	
	820133	Mesa End Table - Black/Bronze	235.00	258.50	329.00	
	820134	Mesa End Table - Glass/Bronze	235.00	258.50	329.00	
	820135	Mesa End Table - Wood/Bronze	235.00	258.50	329.00	
	820310	Sedona Side Table - Black/Bronze	196.00	215.60	274.40	
	820311	Sedona Side Table - Wood/Bronze	196.00	215.60	274.40	
	820312	Sedona Side Table - White/Bronze	196.00	215.60	274.40	
	820320	Taos Side Table - Black/Bronze	196.00	215.60	274.40	
	820321	Taos Side Table Wood/Bronze	196.00	215.60	274.40	
	820322	Taos Side Table - White/Bronze	196.00	215.60	274.40	
Conference Tables						
	82041	Geo Conference Table - Glass/Black Steel	421.40	463.55	589.95	
	82051	Geo Conference Table - Glass/Chrome	375.45	413.00	525.65	
	820260	Madison Conference Table - Gray Acajou	407.60	448.35	570.65	
	820708	42" Round Conference Table - White Laminate	402.60	442.85	563.65	
	820261	Madison 5' Conference Table - Gray Acajou	493.80	543.20	691.30	
	820262	Madison 8' Conference Table - Gray Acajou	986.25	1,084.90	1,380.75	
	820263	Madison 10' Conference Table - Gray Acajou	986.25	1,084.90	1,380.75	
	820951	Ventura Bar Table - Maple w/ Grommets	701.25	771.40	981.75	
	820952	Ventura Communal Bar Table - Black	723.65	796.00	1,013.10	
	820953	Ventura Bar Table - White w/ Grommets	701.25	771.40	981.75	
	820954	Ventura Communal Bar Table - Maple	701.25	771.40	981.75	
	820956	Ventura Communal Bar Table - White	701.25	771.40	981.75	
	820963	Ventura Communal Cafe Table - Maple	454.00	499.40	635.60	
	820960	Ventura Cafe Table - Maple w/ Grommets	636.00	699.60	890.40	
	820961	Ventura Cafe Table - White w/ Grommets	636.00	699.60	890.40	
	820966	Ventura Communal Cafe Table - White	454.00	499.40	635.60	
	820962	Ventura Communal Cafe Table - Black	454.00	499.40	635.60	
	8201244	42" Round Conference Table - Black Laminate	372.00	409.20	520.80	
	8201	10' Table - Black Laminate	808.00	888.80	1,131.20	
	8203	5' Table - Black Laminate	416.00	457.60	582.40	
	8205	8' Table - Black Laminate	608.00	668.80	851.20	
Office						
	84075	Madison Desk - Gray Acajou	589.10	648.00	824.75	
	84078	Madison Bookcase - Gray Acajou	419.20	461.10	586.90	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Computer Desks/Tables						
	820706	Work Desk - White Laminate	346.40	381.05	484.95	
POWERED						
Powered Seating						
	810120	Naples Chair, Powered - Black Vinyl	685.70	754.25	960.00	
	830122	Naples Loveseat, Powered - Black Vinyl	921.75	1,013.95	1,290.45	
	830121	Naples Sofa, Powered - Black Vinyl	1,061.15	1,167.25	1,485.60	
Powered Tables						
	820950	Ventura Communal Bar Table, Powered - Black	895.75	985.35	1,254.05	
	820955	Ventura Communal Bar Table, Powered - White	813.95	895.35	1,139.55	
	820964	Ventura Communal Cafe Table, Powered - Black	564.00	620.40	789.60	
	820965	Ventura Communal Cafe Table, Powered - White	564.00	620.40	789.60	
	84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal	611.45	672.60	856.05	
	84084	Tech Desk, Powered - Black Metal	537.35	591.10	752.30	
	82076	Sydney Cocktail Table, Powered - Black	415.90	457.50	582.25	
	82073	Sydney Cocktail Table, Powered - White	415.90	457.50	582.25	
	8202	10' Table, Powered - Black Laminate	1,010.00	1,111.00	1,414.00	
	8204	5' Table, Powered - Black Laminate	522.00	574.20	730.80	
	8206	8' Table, Powered - Black Laminate	1,010.00	1,111.00	1,414.00	
Powered Pedestals						
	85060	Powered Locking Pedestal 36" H, Black	501.30	551.45	701.80	
	85061	Powered Locking Pedestal 36" H, White	501.30	551.45	701.80	
	85062	Powered Locking Pedestal 42" H, Black	598.05	657.85	837.25	
	85063	Powered Locking Pedestal 42" H, White	598.05	657.85	837.25	
	820710	Wireless Charging Table, Powered	450.00	495.00	630.00	
Midtown Counters & Bars						
	850103	Midtown Powered Counter Unlighted - Pewter	1,440.00	1,584.00	2,016.00	
	850102	Midtown Powered Counter Lighted w/ Plug-In - Pewter	1,676.00	1,843.60	2,346.40	
	850101	Midtown Bar Unlighted - Pewter	1,290.00	1,419.00	1,806.00	
	850100	Midtown Bar Lighted w/ Plug-In - Pewter	1,532.00	1,685.20	2,144.80	
DISPLAY & ACCESSORIES						
Product Storage						
	84080	3 Door File Cabinet on Castors - Black	186.60	205.25	261.25	
	85020	Posh Shelving w/ Chrome Frame - White	544.95	599.45	762.95	
Refrigerator						
	8503001	Refrigerator - White	765.60	842.15	1,071.85	
Lighting						
	850707	Mason Table Lamp - White/Brushed Silver	154.45	169.90	216.25	
	850708	Mason Floor Lamp - White/Brushed Silver	227.25	250.00	318.15	
Display						
	75030	Display Cube - Black - 12" Small	250.80	275.90	351.10	
	75031	Display Cube - Black - 18" Medium	272.65	299.90	381.70	
	75032	Display Cube - Black - 24" Large	323.85	356.25	453.40	
	72056	Display Counter - Black	528.20	581.00	739.50	
	75079	Orion Computer Kiosk - Black	N/A	N/A	N/A	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Boxwood Hedges						
	85030	7' Boxwood Hedge	640.00	704.00	896.00	
	85035	4' Boxwood Hedge	350.00	385.00	490.00	
Accessories						
	220121	Chrome Stanchion w/ 8' Retractable Belt	110.65	121.70	154.90	
	220118	Chrome Sign Holder	110.65	121.70	154.90	
	750135	Round Literature Rack	229.65	252.60	321.50	
	750136	Flat Literature Rack	196.10	215.70	274.55	
	220109	Chrome Coat Tree	73.65	81.00	103.10	
	220134	Aluminum Easel	47.15	51.85	66.00	
	220110	Chrome Bag Rack	112.75	124.05	157.85	
	10201484	Floor Standing Bulletin Board	269.80	296.80	377.70	
	220106	Corrugated Wastebasket	20.15	22.15	28.20	
	8502	Village Charging Hub	254.00	279.40	355.60	
Special Drape						
☐ Black ☐ Blue ☐ White ☐ Gray ☐ Red						
	12103	Special Drape 3'H (per ft.)	23.80	26.20	33.30	
	12108	Special Drape 8'H (per ft.)	29.55	32.50	41.35	

TOTAL COST

_____ + _____ = _____

Sub-Total 7% Tax Total Cost

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

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DEADLINE DATE
JANUARY 12, 2022

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM/ FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please email megan.parry@freemanco.com.

Qty	Part #	Description	Dimensions	Price	Total
PATIO FURNISHINGS					
Boca Collection					
_____	898886	Boca Armless Chair Brown, Tan Cushions	28"L 33"D 25.5"H	$ 264.45	$ _____
_____	n/a	Boca Armless Chair, Brown, Cream Cushions	28"L 33"D 25.5"H	$ 264.45	$ _____
_____	898887	Boca Cocktail Table Brown, Glass Top	28"L 28"D 12"H	$ 159.90	$ _____
_____	898888	Boca Corner Chair Brown, Tan Cushions	33"L 33"D 25.5"H	$ 288.05	$ _____
_____	n/a	Boca Corner Chair, Brown, Cream Cushions	33"L 33"D 25.5"H	$ 288.05	$ _____
_____	898889	Boca Loveseat Brown, Tan Cushions	66"L 33" D 25.5"H	$ 542.25	$ _____
_____	n/a	Boca Loveseat, Brown, Cream Cushions	66"L 33"D 25.5"H	$ 542.25	$ _____
_____	898890	Boca Round Stool Brown	12"RND 19"H	$ 136.35	$ _____
_____	898891	Boca Sectional Brown, Tan Cushions	94"L 94"D 25.5"H	$1,235.15	$ _____
_____	n/a	Boca Sectional, Brown, Cream Cushions	94"L 94"D 25.5"H	$1,235.15	$ _____
_____	898892	Boca Sofa Brown, Tan Cushions	94"L 33"D 25.5"H	$ 772.85	$ _____
_____	n/a	Boca Sofa, Brown, Cream Cushions	94"L 33"D 25.5"H	$ 772.85	$ _____
_____	898893	Boca Sofa/Ottoman Brown, Tan Cushions	94"L 66"D 25.5"H	$ 898.95	$ _____
_____	898894	Boca Square Ottoman Brown, Tan Cushions	28"L 28"D 17"H	$ 182.45	$ _____
_____	n/a	Boca Square Ottoman, Brown, Cream Cushions	28"L 28"D 17"H	$ 182.45	$ _____
_____	75040	Patio Umbrella		$ 788.00	$ _____

Boca Collection
Sand Color Cushions

Boca Collection
Cream Color Cushions

TOTAL COST		
_____ +	_____ =	_____
Sub-Total	7.0% Tax	Total Cost

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

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- New vinyl and turf solutions added to broaden your options and freshen your space
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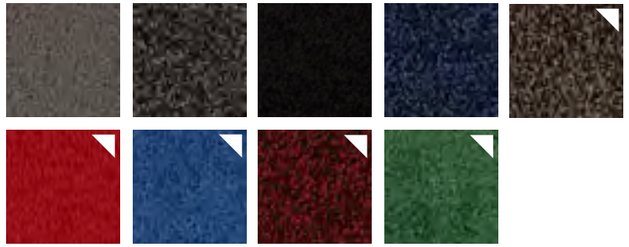
◥ = Available only before the discount deadline

Classic Collection

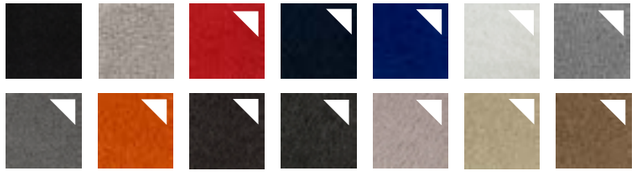
16oz carpet



NEW

Designer Plus Collection

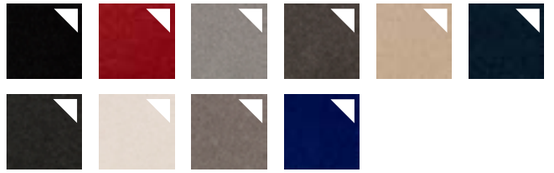
30oz carpet



NEW

Supreme Collection

45oz carpet



NEW

Expo Flex Collection

10ft vinyl

NEW

Event Flex Collection

12ft vinyl

NEW

Riviera + Parkside Collections

Turf

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Classic Collection

16oz

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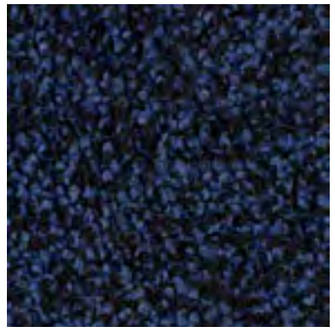
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show

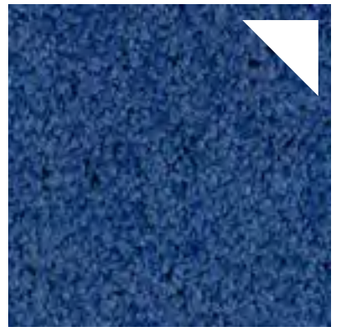
Gray

Tuxedo

Black



Midnight



Blue

Red

◥ = Available only before the discount deadline

Custom Cut Classic Collection

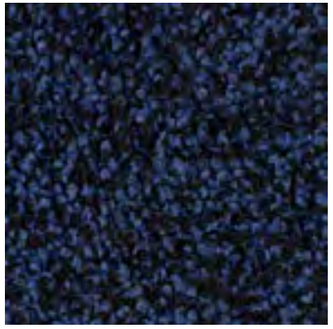
16oz

- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

Gray

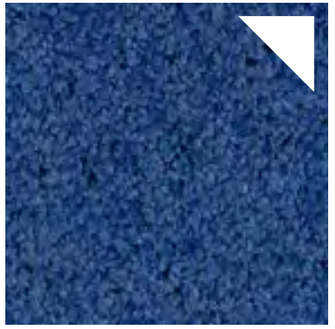
Tuxedo

Black



Midnight

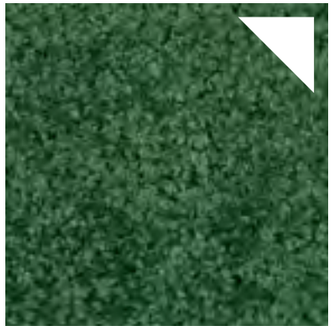
Red



Blue

Latte

Red Pepper



Green

◥ = Available only before the discount deadline

For fast, easy ordering, visit us at freeman.com/find-show

NEW

Designer Plus Collection

30oz

- Step up the comfort and durability with the Designer plus carpet
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

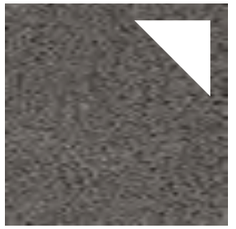
For fast, easy ordering, visit us at freeman.com/find-show

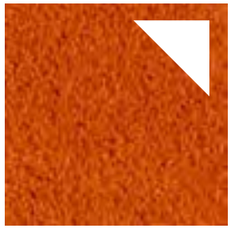
Black

Grey Pearl

Red

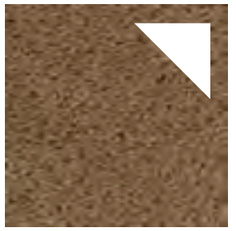
Navy


Lava Rock


Paprika

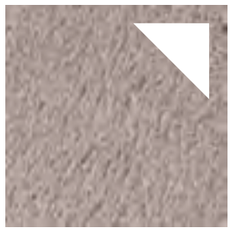
Graphite

Royal Blue

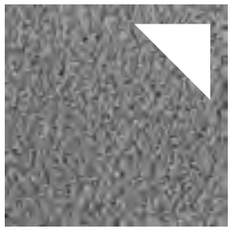

Silky Beige

Ivory

Smoke


Sword

White


Silver Cloud

◥ = Available only before the discount deadline

NEW

Supreme Collection

45oz

- The most plush flooring option with added durability
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

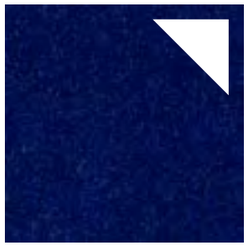
Black

Red

Silver Cloud

Navy

Charcoal



Reflex Blue

Cream

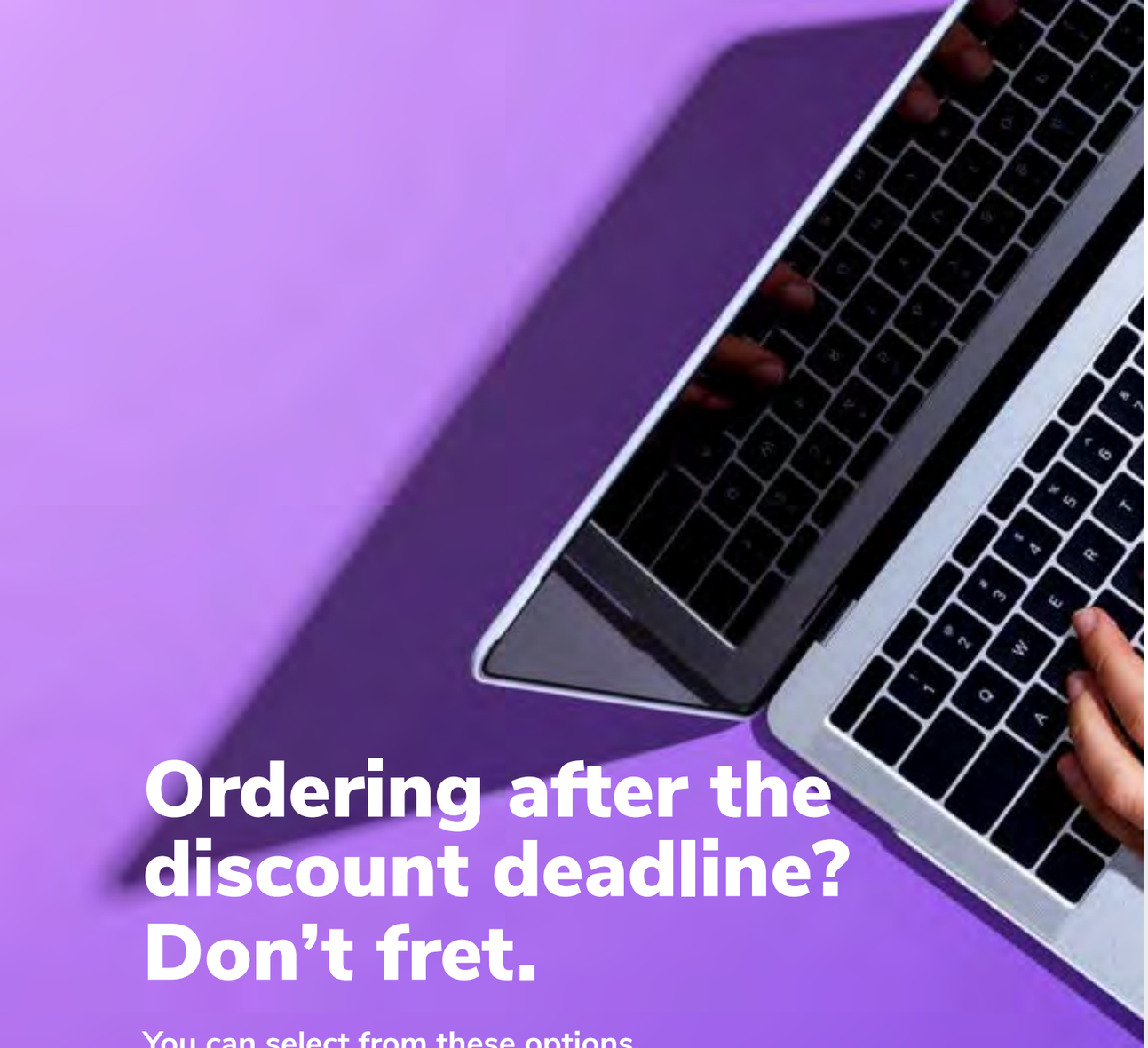
Silver Mist

Smoke

White

◥ = Available only before the discount deadline

For fast, easy ordering, visit us at freeman.com/find-show



Ordering after the discount deadline? Don’t fret.

You can select from these options.

For fast, easy ordering, visit us at freeman.com/find-show

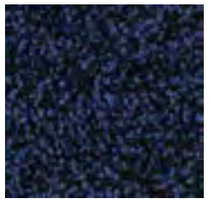
Classic Collection

16oz

Gray

Tuxedo

Black



Midnight

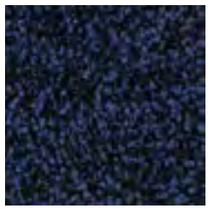
Custom Cut Classic Collection

16oz

Gray

Tuxedo

Black



Midnight

Red

Designer Plus Collection

30oz

Black

Gray Pearl

Want to try something other than carpet? We have it!

Now offering vinyl and turf flooring solutions.

For fast, easy ordering, visit us at freeman.com/find-show

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NEW

Expo Vinyl Collection

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for exhibit spaces in common sizes of 10x10, 10x20 and 10x30
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

Birch

Light Maple

Dark Maple

Ash

Smoke

◥ = Available only before the discount deadline

For ordering, visit us at freeman.com/find-show

NEW

Event Flex Collection

- Get the look of classic wood, tile, or laminate – with easier installation
- 12ft width designed and cut to size
- Great for island exhibit spaces or aisle flooring designs
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

Whitewood

Silverwood

Dark Maple

Blackwood

Barnwood

◥ = Available only before the discount deadline

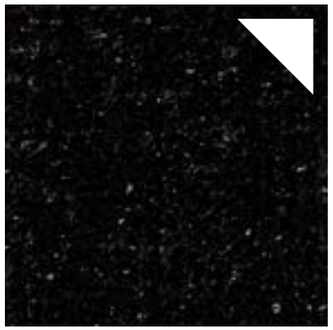
For fast, easy ordering, visit us at freeman.com/find-show

NEW

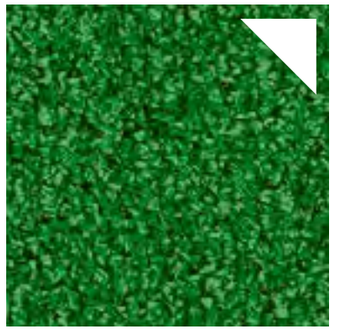
Turf

- Bring the outdoors to you with these synthetic grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

Riviera synthetic grass brings an outdoor feel to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.



Riviera Black



Riviera Green

Parkside Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.

Parkside Green

◥ = **Available only before the discount deadline**

For fast, easy ordering, visit us at freeman.com/find-show

Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact solutions@freeman.com

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Freeman

Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

freeman.com/find-show

Visit us at freeman.com or contact us at freeman.com/contact

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ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
JANUARY 12, 2022

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM/ FEBRUARY 2, 2022**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

Take advantage of the Online Price by ordering at www.freeman.com/store by the deadline date.

FLOORING

- **Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.**
- **Products or colors with limited availability after the discount deadline denoted with an asterisk ***
- **All utility lines must be installed before carpet installation. Utilities should be ordered in advance.**
- **Pricing includes delivery, material handling, installation and removal.**
- **All carpets, padding and plastic covering contain recycled content and are recyclable.**
- **Prestige, Custom Cut Classic Carpet, Turf and Vinyl are subject to a 100% Cancellation Charge.**

10' Classic Carpet, Padding & Plastic Covering

Choose your carpet color:

☐ Black ☐ Blue* ☐ Gray ☐ Midnight Blue ☐ Red* ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	10' x 10' Classic Carpet	250.00	275.00	350.00	$_____
_____	10' x 20' Classic Carpet	500.00	550.00	700.00	$_____
_____	10' x 30' Classic Carpet	750.00	825.00	1050.00	$_____
_____	10' x 10' Carpet Padding - Single Layer	150.00	165.00	210.00	$_____
_____	10' x 20' Carpet Padding - Single Layer	300.00	330.00	420.00	$_____
_____	10' x 30' Carpet Padding - Single Layer	450.00	495.00	630.00	$_____
_____	10' x 10' Carpet Padding - Double Layer	300.00	330.00	420.00	$_____
_____	10' x 20' Carpet Padding - Double Layer	600.00	660.00	840.00	$_____
_____	10' x 30' Carpet Padding - Double Layer	900.00	990.00	1260.00	$_____
_____	Plastic Covering (price per sqft)	0.60	0.65	0.85	$_____

Custom Cut Classic Carpet

- **Order Custom Cut Classic Carpet by the sqft if your size is not listed on the standard size order form.**
- **Pricing includes plastic covering, delivery, material handling, installation and removal.**

Choose your carpet color:

☐ Black ☐ Blue* ☐ Gray ☐ Green* ☐ Latte* ☐ Midnight ☐ Red* ☐ Red Pepper* ☐ Tuxedo

		Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____ x _____ = _____ sqft @	4.25	4.70	5.95	$_____

16 oz. Carpet Rental - Price per sqft (100 sqft minimum)

Vinyl *

- **Pricing includes delivery, material handling, installation and removal.**

10ft Expo Event Vinyl, choose your flooring color:

☐ Ash ☐ Birch ☐ Dark Maple ☐ Light Maple ☐ Smoke

10ft wide Vinyl- Price per sqft (100 sqft minimum)

		Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____ x _____ = _____ sqft @	6.75	7.45	9.45	$_____

12ft Event Flex Vinyl, choose your flooring color:

☐ Barnwood ☐ Blackwood ☐ Dark Maple ☐ Silverwood ☐ Whitewood

12ft wide Vinyl- Price per sqft (100 sqft minimum)

		Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____ x _____ = _____ sqft @	8.45	9.30	11.85	$_____

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM/ FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

Upgraded Carpet*

- **Pricing includes plastic covering, delivery, material handling, installation and removal.**

30 oz Designer Plus Carpet, choose your carpet color:

☐ Black ☐ Graphite* ☐ Gray Pearl ☐ Ivory* ☐ Lava Rock* ☐ Navy* ☐ Paprika* ☐ Red* ☐ Royal Blue* ☐ Silky Beige* ☐ Silver Cloud* ☐ Smoke* ☐ Sword* ☐ White*

30 oz. Carpet Rental - Price per sqft (100 sqft minimum)		Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size: _____ x _____ = _____ sqft @	5.25	5.80	7.35	$_____
Over 700 sqft	Booth Size: _____ x _____ = _____ sqft @	4.75	5.25	6.65	$_____

45 oz Supreme Carpet, choose your carpet color:

☐ Black* ☐ Charcoal* ☐ Cream* ☐ Navy* ☐ Red* ☐ Reflex Blue* ☐ Silver Cloud* ☐ Silver Mist* ☐ Smoke* ☐ White*

45 oz. Carpet Rental - Price per sqft (100 sqft minimum)		Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size: _____ x _____ = _____ sqft @	6.15	6.75	8.60	$_____
Over 700 sqft	Booth Size: _____ x _____ = _____ sqft @	5.55	6.10	7.75	$_____

Carpet Padding

- **Pricing includes delivery, material handling, installation and removal.**
- **Order padding by the sqft if your size is not listed on the standard size order form.**

Carpet Padding - Price per sqft (100 sqft minimum)		Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size: _____ x _____ = _____ sqft @	1.50	1.65	2.10	$_____
Over 700 sqft	Booth Size: _____ x _____ = _____ sqft @	1.35	1.50	1.90	$_____

Double Carpet Padding - Price per sqft (100 sqft minimum)		Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size: _____ x _____ = _____ sqft @	3.00	3.30	4.20	$_____
Over 700 sqft	Booth Size: _____ x _____ = _____ sqft @	2.70	2.95	3.80	$_____

Vinyl Flooring Padding - Price per sqft (100 sqft minimum)		Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____ x _____ = _____ sqft @	4.05	4.45	5.65	$_____

Turf *

- **Pricing includes delivery, material handling, installation and removal.**

Riviera Turf, choose your flooring color:

☐ Black ☐ Ivy Green

Riviera Turf- Price per sqft (100 sqft minimum)		Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____ x _____ = _____ sqft @	4.70	5.15	6.60	$_____

Parkside Turf, choose your flooring color:

☐ Green

Parkside Landscape Turf- Price per sqft (100 sqft minimum)		Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size: _____ x _____ = _____ sqft @	10.15	11.15	14.20	$_____

TOTAL COST

Total Cost = $_____

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters..

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(888) 508-5054 Fax: (469) 621-5605
ExhibitorSupport@freeman.com

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM / FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For fast, easy ordering, go to www.freeman.com/store.

CLEANING SERVICES

- **Cleaning is an exclusive service. This includes all floor services and trash removal.**
- Prices are based on total square footage of booth regardless of area to be cleaned.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

VACUUMING *(per sqft - 100 sqft minimum)*

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total

•Includes emptying of your booth's wastebasket(s) at the time of vacuuming.

_____	610100	Booth Vacuuming - One Time	.65	.90	_____

SHAMPOOING *(per sqft - 100 sqft minimum)*

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
_____	630100	Shampoo Carpet - One Time	1.20	1.70	_____

PORTER SERVICE *(per day)*

Qty (# days)	Part #	Description	Advance Price	Show Site Price	Total

• Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

_____	620500	Exhibit Area / Under 500 sqft..	156.00	218.40	_____
_____	6201500	Exhibit Area / 501 - 1,500 sqft.....	169.95	237.95	_____
_____	6202500	Exhibit Area / 1,501 - 2,500 sqft.....	223.65	313.10	_____
_____	6203500	Exhibit Area / Over 2,500 sqft.....			Call for Quote

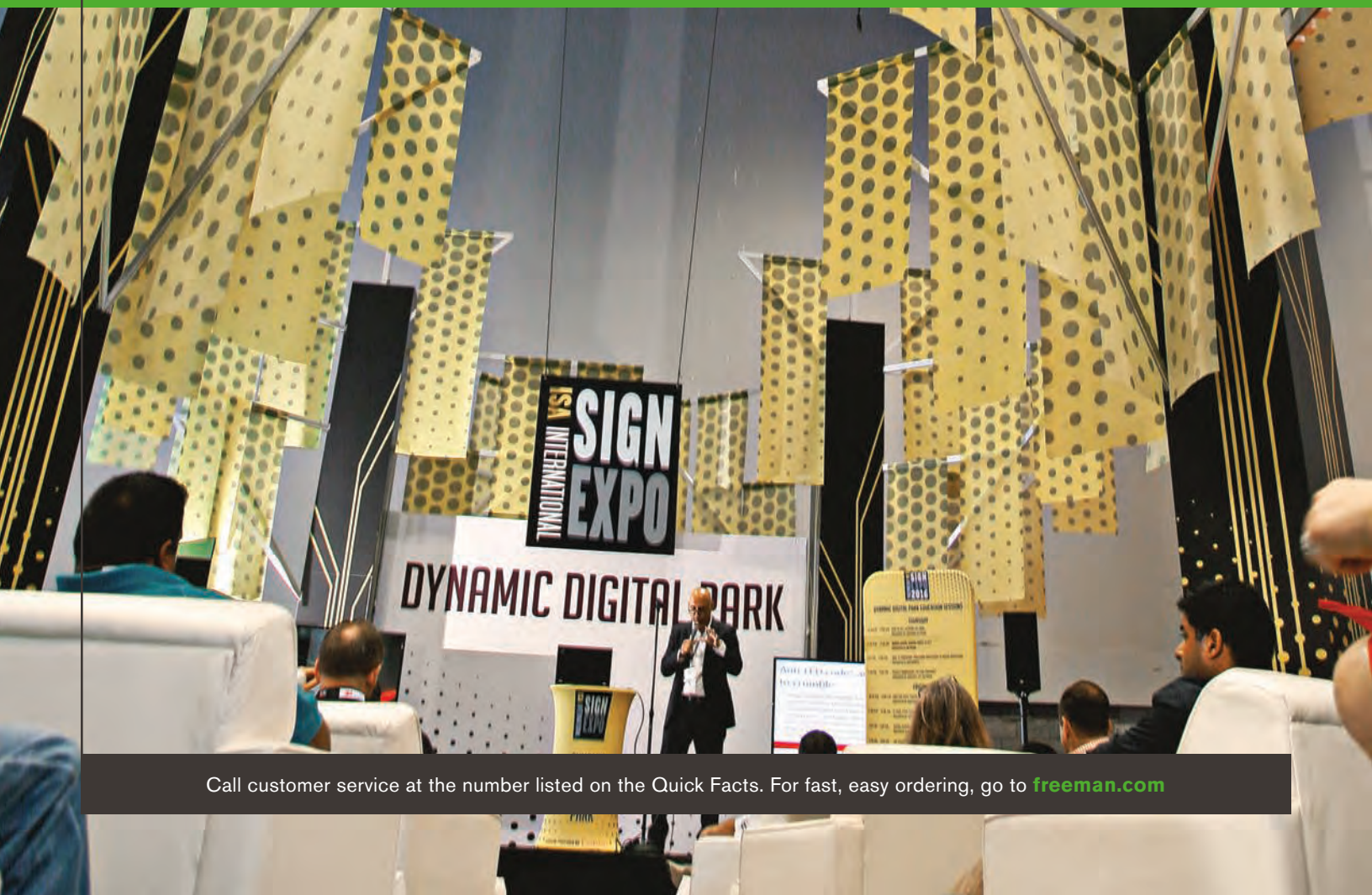
TOTAL COST

_____	+	_____	=	_____
Sub-Total		7 %Tax		Total Cost

SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing

graphics

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DISCOUNT PRICE DEADLINE DATE
JANUARY 12, 2022

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM / FEBRUARY 2, 2022**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For fast, easy ordering, go to www.freeman.com/store.

GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.
Please see artwork guidelines for electronic files on page 2 of this form.
Note: All graphics are subject to a 100% Cancellation Charge.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

_____ **L X** _____ **W =** _____ **sqft**

sqft _____ **x** **$ 25.65** **or** **$ 38.50** **= $** _____ **per sqft discount price** **per sqft standard price**

- **Minimum order per graphic 9 sqft (1296 sqin)**
- **Double sqft for double-sided graphics**
- **Round sqft to next whole increment**
- **File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)**

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:

Electronic File Name _____

Application _____

PMS Colors _____

Backing Material:

- ☐ Freeman Foam (Foamcore)
- ☐ Freeman PVC (PVC)
- ☐ Freeman HD Foam (Gatorfoam)
- ☐ Freeman Polyfoam (Ultra Board)
- ☐ Masonite
- ☐ Plexi
- ☐ Freeman Honeycomb (Eco-Board)
- ☐ Other

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical	Horizontal	Use Your Judgment For Sign Layout
☐	☐	☐

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

	QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	_____	73.65	110.50 =	_____
7" x 22"	_____	75.55	113.35 =	_____
7" x 44"	_____	81.30	121.95 =	_____
9" x 44"	_____	90.65	136.00 =	_____
11" x 14"	_____	96.40	144.60 =	_____
14" x 22"	_____	105.85	158.80 =	_____
14" x 44"	_____	137.75	206.65 =	_____
22" x 28"	_____	150.20	225.30 =	_____
28" x 44"	_____	212.75	319.15 =	_____
20" x 60" (white only)	_____	304.45	456.70 =	_____

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

* Please feel free to attach additional sign copy on separate page.

Vertical	Horizontal	Use Your Judgment For Sign Layout
☐	☐	☐

Background Color: _____

Lettering Color: _____

TOTAL COST

_____ (Sub-Total) + _____ (7 % Tax) = _____ (Total Cost)

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts(if provided as bitmap, please use high-res images)

FONTS and LINKS

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

- When placing on order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.

Union Jurisdictions for Miami, Florida

To assist you in planning for your participation in this upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following:

EXHIBIT INSTALLATION AND DISMANTLING

Currently we have an agreement with the Local 1175 Union to provide labor for display erection and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full time employees can provide, may be rendered by the Union. Labor can be ordered in advance by returning the Display Labor form, or at showsite, at the service desk.

MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. FREEMAN will control access to the loading docks in order to provide for a safe and orderly move-in/out. Only full time employees of the exhibiting company will be allowed to hand-carry items. Unloading or reloading at the dock of any and all contracted carriers will be handled by FREEMAN.

TIPPING

FREEMAN requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all employees. Any request for such should be brought to the attention of a Freeman representative at the service desk or correspondence may be directed to the attention of the General Manager at the local office address.

SAFETY

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. FREEMAN cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and the necessary ladders and tools will be provided.

LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

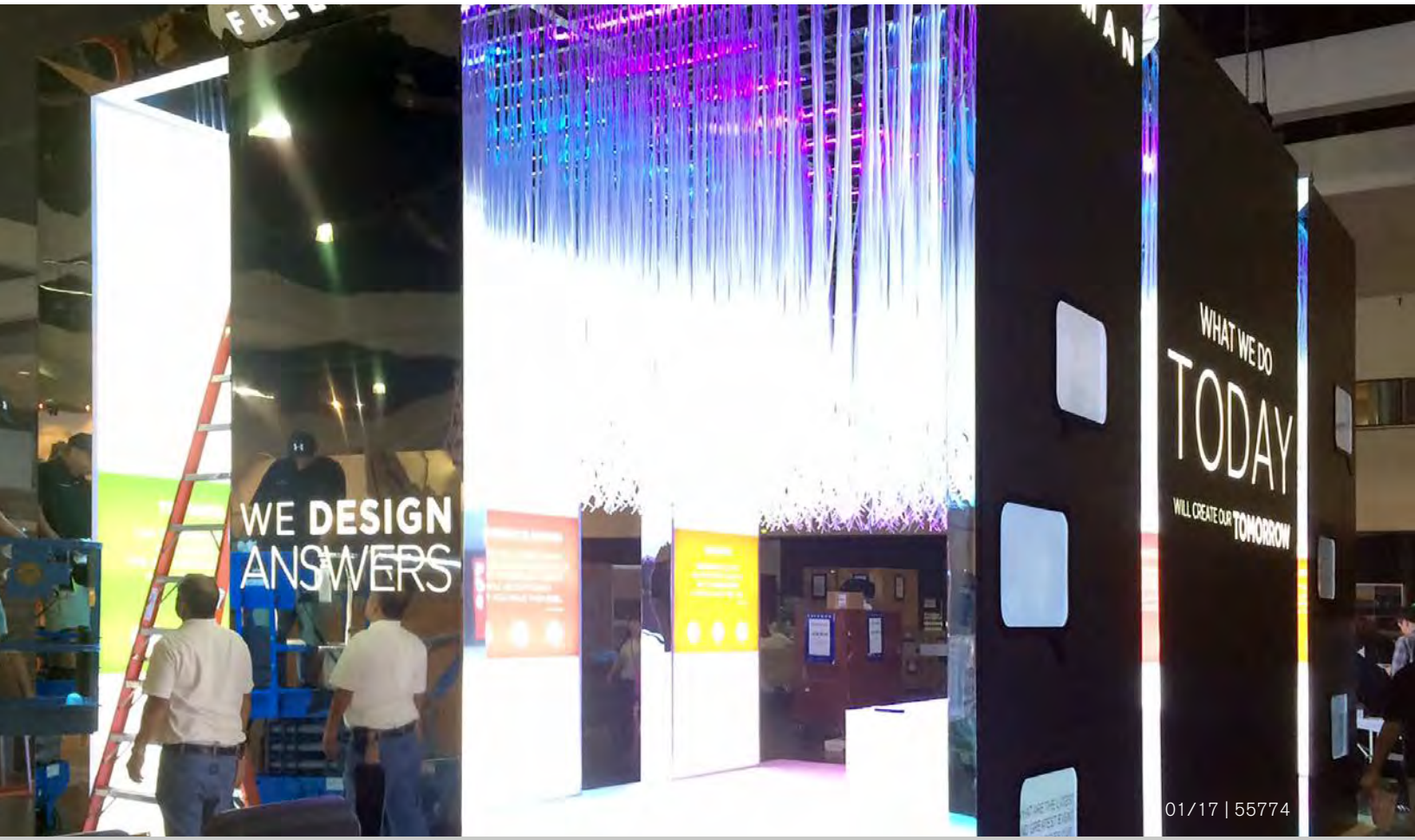
- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



FREEMAN
(888) 508-5054 Fax: (469) 621-5605
ExhibitorSupport@freeman.com

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM/ FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to www.freeman.com/store.

INSTALLATION & DISMANTLE LABOR

Description		Advance Price	Show Site Price
Straight Time:	8:00 AM to 4:30 PM Monday through Friday	$132.50	$185.50
Overtime:	6:00 AM to 8:00 AM and 4:30 PM to 12:00 Midnight Monday through Friday	$265.00	$371.00
	6:00 AM to 12:00 Midnight Saturday and Sunday		

- **Show Site prices will apply to all labor orders placed at show site.**
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**
• Installation of your exhibit will be completed at our discretion prior to show opening.
• The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.

Emergency contact:_____ Phone Number: _____

☐ **Exhibitor Supervised Labor (**Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	x	_____	= $	_____
_____	_____	_____	x	_____	=	_____	x	_____	= $	_____

Freeman Supervision (30%/$45.00) = $ _____

7% Tax = $ _____

Total Installation = $ _____

DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**
• Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
• The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.

Emergency contact:_____ Phone Number: _____

☐ **Exhibitor Supervised Labor (**Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	x	_____	= $	_____
_____	_____	_____	x	_____	=	_____	x	_____	= $	_____

Freeman Supervision (30%/$45.00) = $ _____

7% Tax = $ _____

Total Dismantle = $ _____

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM/ FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.

INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to: Warehouse _____ Show Site _____ Date Shipped _____

Total No. of Pieces: Crates _____ Cartons _____ Fiber Cases_____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement: Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

_____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

_____

Special Tools/Hardware Required: _____

_____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

_____

_____

_____

Select a Carrier:

☐ **Freeman Exhibit Transportation:**
No need to schedule your outbound shipment.
Charges will appear on your Freeman invoice.
Freeman will make arrangements for all
Freeman Exhibit Transportation shipments.

☐ **Other Carrier:**
Carrier Name:_____
Carrier Phone:_____
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select Level of Service:

- ☐ 1 Day: Delivery next business day
- ☐ 2 Day: Delivery by 5:00 PM second business day
- ☐ Deferred: Delivery within 3-5 business days
- ☐ Standard Ground
- ☐ Specialized: Pad wrapped, uncrated or truckload

Freight Charges:

- ☐ Same as ship to

Bill To: _____

_____

_____

Select Shipment Options (if applicable)

- ☐ Have loading dock
- ☐ Inside delivery
- ☐ Pad wrap required
- ☐ Do not stack
- ☐ Lift gate required
- ☐ Air ride required
- ☐ Residential

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

☐ Re-route via Freeman's choice
☐ Deliver back to the warehouse at exhibitor's expense

PLEASE NOTE: ***Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.***

ELECTRICAL SERVICES

From under carpet wiring to overhead lighting, Freeman has the power to simplify your electrical needs and installation. We've answered your most common questions below to help you place your order or prepare for a detailed discussion. Whether you require basic household/office power or a more technical installation for equipment, audio-visual presentations or truss lights, our electrical specialists and qualified electricians are always available to assist you.

How do I know how much power I need?

First, review a layout of your exhibit, noting all of the items in it that require power. Consider lighting, computer equipment, and your own product. Are you bringing or renting any a/v equipment or ordering catering services that might need power? Will you be using a lead retrieval machine? If it's an item that plugs into a standard wall outlet found in a home or office (in North America), it will require 110/120 volt power. 208 or 480 volt power is generally used for machinery or industrial cooking devices and is ordered by single or 3 phase.

Next, mark the voltage and wattage or amperage (referred to as "load") (100 watts = 1 amp) of each piece of equipment at it's location in the booth. This information should be provided on a name plate or stamp usually located on the back or bottom of the equipment. If not indicated, check our accompanying electrical usage guide for estimated wattages for common items used at trade shows or call your rental company/ caterer for specifics. For lighting, loads are dictated by the wattage of the bulbs. Arm lights included with Freeman exhibit packages use 200 watt bulbs. Keep in mind that you need to order power for any lighting within your booth unless the lights are ordered directly from the Electrical Department (those listed on the Freeman electrical order form).

Finally, total the wattage for the 120 volt devices in each area and select an outlet that meets or exceeds that total. Separate outlets should be ordered for each piece of equipment and/or each power location to help minimize tripping/power outages. It is always safer to slightly overestimate your power requirements. Wattage or amperages cannot be combined for 208 or 480 volt apparatus. Please order separate outlets for each.

Do I need to order labor?

As the official service contractor, electrical installations must be performed by Freeman union labor. Labor is required for any electrical work over and above the delivery of outlets to the back wall of inline booths. Labor orders will automatically be input upon receipt of an electrical layout for under carpet installation (floor work) or to connect any 208 volt or higher services (hook up). Dismantle labor for electrical services is calculated at 50% of the installation time since much of the work is performed on a mass basis after booths are removed from the exhibit hall. Please see the electrical labor order form for further details, rules and regulations.

What is an electrical layout and why do I need one?

Like your own home, electrical boxes and wiring should not be visible once the exhibit is completed. At show site, they are the first things to be installed so that they can be hidden by drape, walls or counters and under flooring or carpet. Electricians, therefore, work on a blank slate. A good electrical layout or floor plan provides them with a simple overhead view of your booth indicating the locations and load of each electrical outlet and the orientation of your booth within the show itself. The layout should be to scale and provide specific measurements to each outlet along with surrounding aisle or booth numbers to ensure accuracy. For island booths, a main power location must also be indicated as it is the location from which other outlets are fed. Please see the sample layouts and electrical grid for further information.

When a layout and credit card are provided in advance, Freeman makes every effort to ensure that the floor work is completed before you arrive so that there is no delay in assembling your booth. Once carpet is laid, installing or changing electrical services becomes much more difficult and potentially costly.

Please note that layouts, complete with mandatory information, are required prior to the deadline date for electrical orders to be eligible for advance rates. Layouts are not required if all outlets are located at the back wall in inline booths.

Is the price for power per day?

Outlet or connection prices are typically for an entire show.

What is 24 hour power?

Many facilities these days are energy conscious and therefore turn off power overnight during show days. Power is turned off 1/2 hour after the show closes at the earliest and restored no later than 1/2 hour before the show opens the following day. 24 hour power is, as it sounds, power that is continuously on 24 hours per day.

If your booth includes, for example, refrigeration equipment, an aquarium or programmable apparatus that depends on uninterrupted power, you should consider ordering 24 hour service. Power is usually not turned off during move-in or move-out.

Where does the power come from?

Depending on the facility, the power can come from overhead catwalks, floor ports, columns, wall outlets or a combination of these sources. Check with the local Freeman branch office for more information.

Where will my power be located?

In-line and peninsula booths will find their main power source on the floor somewhere along the rear drape line of their booth. Island booths need to submit an electrical layout. Please see the sample layouts and electrical grid for further information.

What if I need power at another location besides the rear of my booth? What if I have multiple power locations?

Exhibitors requiring power at any location other than a back wall must submit an electrical layout. Please see the sample layouts and electrical grid for further information.

How many places will I have to plug in? How many things can I plug in?

For planning purposes, you should always assume that there is only one connection point per outlet ordered. Power strips can provide additional sockets but do not confuse having more places to plug in with additional power. For example – An order is placed for a 500 watt outlet. A track light with 4 – 100 watt bulbs is plugged in to a power strip connected to the outlet, using 400 of the 500 watts. Any lighting or equipment now plugged in to a second socket may not exceed 100 watts.

Also keep in mind that power strips are designed, for safety purposes, to trip at 1500 watts or 15 amps. Using a power strip with a 2000 watt (20 amp) outlet will reduce it to a 1500 watt outlet.

All orders exceeding 120 volt/20 amps provide one connection point only, cannot accommodate power strips and require labor for installation.

Can I bring my own extension cords and power strips? (Also known as plug strips, multi strips, etc.)

Exhibitors may use their own extension cords and power strips under the following conditions:

- The equipment must be 3 wire, 14 gauge minimum with a ground.
- The extension cords must be flat if they are to be laid under carpet. (Labor is required to lay the cords.)
- All power strips must have circuit protection.

Can I run my extension cords under the carpet myself?

For safety reasons, exhibitors are not allowed to run any electrical wiring under any type of floor covering or where they may be concealed in the booth structure. The show's electrical contractor is liable for electrical installations and therefore must perform all floor or booth work.

Will my floor work be completed before I arrive?

Every attempt is made to have floor work completed prior to carpet installation if you have submitted the following:

- A completed electrical order form.
- A valid and authorized credit card to be kept on file for the company.
- An electrical layout indicating the main power location, dimensions to each power location, the power required at each location, and surrounding aisle or booth numbers to determine orientation of the booth.

Labor and material charges apply.

When will my power be turned on?

Power is only guaranteed to be installed before the show opens. If Freeman is allowed early access to the facility, power is normally ready the first day of move-in for exhibitors but any special requests such as temporary chain motor power, programming machinery or testing equipment should be noted on your order.

Do I need lighting?

Lighting can dramatically change the impact of an exhibit, no matter the size. Used effectively, lighting can emphasize specific areas of a booth or highlight products. Also, an exhibit will appear dark and uninviting if the surrounding booths are lit and yours is not.

Can I hang my own lights?

10 x 10 booths with pop-up displays (a display that can be assembled in less than 30 minutes without tools) can hang their own lights and plug them in without ordering labor. Typically, exhibitors themselves can hang up to 4 lights as long as they require no more than 20 amps in total but it is best to clarify with the local branch. If a decorating company (including Freeman) has been contracted to install a display, electrical labor is required to install the lights. Due to union contracts, no other union is allowed to install electrical equipment.

Do I need to order power for my lighting?

Exhibitors ordering Electrical Services lighting (those listed on the Freeman electrical order form) do not need to order power. It is included in the rental. Exhibitors supplying their own lighting or renting lights need to order power. Labor may be required to hang the lights.

Do I need to order labor to plug in my lights or equipment?

Most 120 volt connections do not require labor. Exhibitors are welcome to plug in their own standard office devices. Labor is required for all 208 or 480 volt connections and if lights or equipment need wiring or if electrical cords are to be run under the carpet or in concealed areas to ensure that all electrical codes and building rules are met.

How can I save money and frustration when ordering electrical services?

Most importantly, be sure to submit your order before the discount price deadline date. If an electrical layout is needed, it also must be received, complete with mandatory information, before the deadline date to be eligible for discount pricing. Late orders can be subject up to a 50% increase in cost because of the behind-the-scenes planning required to distribute power.

Don't underestimate your power requirements and work within the local rules, regulations and union jurisdictions. They have been implemented to avoid problems. While it may seem simple to plug in lights and equipment, it is not uncommon for exhibit or non electrical staff to overload circuits. Trouble calls can become expensive when it takes time to find the source of a problem.

If unsure about labor, call us for direction and if necessary, place a "will call" order before the discount price deadline date. You will only incur a charge if labor is dispatched to your booth but you'll have secured the advance pricing. And, check in with the electrical or service desk as soon as you know you need labor, not at the time you want the electricians in your booth. It will help to avoid delays as we can schedule accordingly.

Lastly, try to resolve any disputes at show site. It is much easier to discuss electrical issues when both parties can physically review the installation.

Additional questions?

Call customer service at the number listed on the Quick Facts and ask for the Electrical Services Department. For fast, easy ordering, tools, and helpful hints go to www.freemanco.com/store.

FREEMAN

ELECTRICAL SERVICES USAGE GUIDE

The following wattages are approximate and are provided to help you estimate your power usage. To assist in estimating we recommend that you refer to the name plate or stamp usually located on the back or bottom of any electrical apparatus and order the corresponding outlet for each piece of equipment to avoid tripping/power outages during the event.

The formula for wattage is voltage x amperage (120 volt x 1 amp = 120 watts),
5 - 100 watt light bulbs = (5x100 = 500 watts)

	WATTAGE
Blender	475-1000
Can Opener	500
Card Reader (credit) / Lead Retrieval	100
Cash Register	100-200
Coffee Pot - Household Size	600-1200
Coffee Pot - Large Brewer	1500-2000
Computer - Monitor (independent)	120-200
Computer - Desktop (monitor & CPU)	200-900
Computer - Laptop	100-300
Computer Printer - Dot Matrix	100-500
Computer Printer - Laser	400-1000
Crock Pot	200-1000
DVD Player	50-100
Electric Frying Pan	1200-2000
Fax Machine	1000
Flat Screen TV - 32” to 50”	1000
Food Processor	500-2000
Glue Gun	300
Griddle	1500-2000
Hair Dryer	1000-2000
Heat Lamps (per lamp)	250
Heater (portable)	1500-2000
Hot Plate Single	1000
Hot Plate Double	1500-2000
Hot Water Heater	30amp/208 volt/Single Phase

	WATTAGE
Imprinter for T-Shirts	2000
Iron	700-1100
Juicer - Single	500
Juicer - Double	1000
Laminator	2000
Lights with Freeman Rental Booths	200 each
Meat Slicer	500-1000
Microwave Oven	500-2000
Mixer	500-1000
Photocopier	dependent upon size - may require 208 volt
Pizza Oven (small)	30amp/120 volt Special Connection
Popcorn Maker	2000
Projector (dependent upon size)	1000
Refrigerator - Small	400
Refrigerator - Full Size	750
Sewing Machine	1000
Steamer	2000
Stereo (amplifier)	100-500
Television	100-500
Toaster	1000
Toaster Oven	1500
Vacuum Cleaner	1500
VCR	100
Water Cooler - Cold Water	1000
Water Cooler - Hot/Cold Water	2000

FREEMAN electrical services usage guide

F R E E M A N

ELECTRICAL SERVICES

The grid below may be printed to layout your electrical requirements for booths up to 40 x 40 or used as a sample to develop your own plan for larger exhibits. Please complete as clearly as possible, indicating the following:

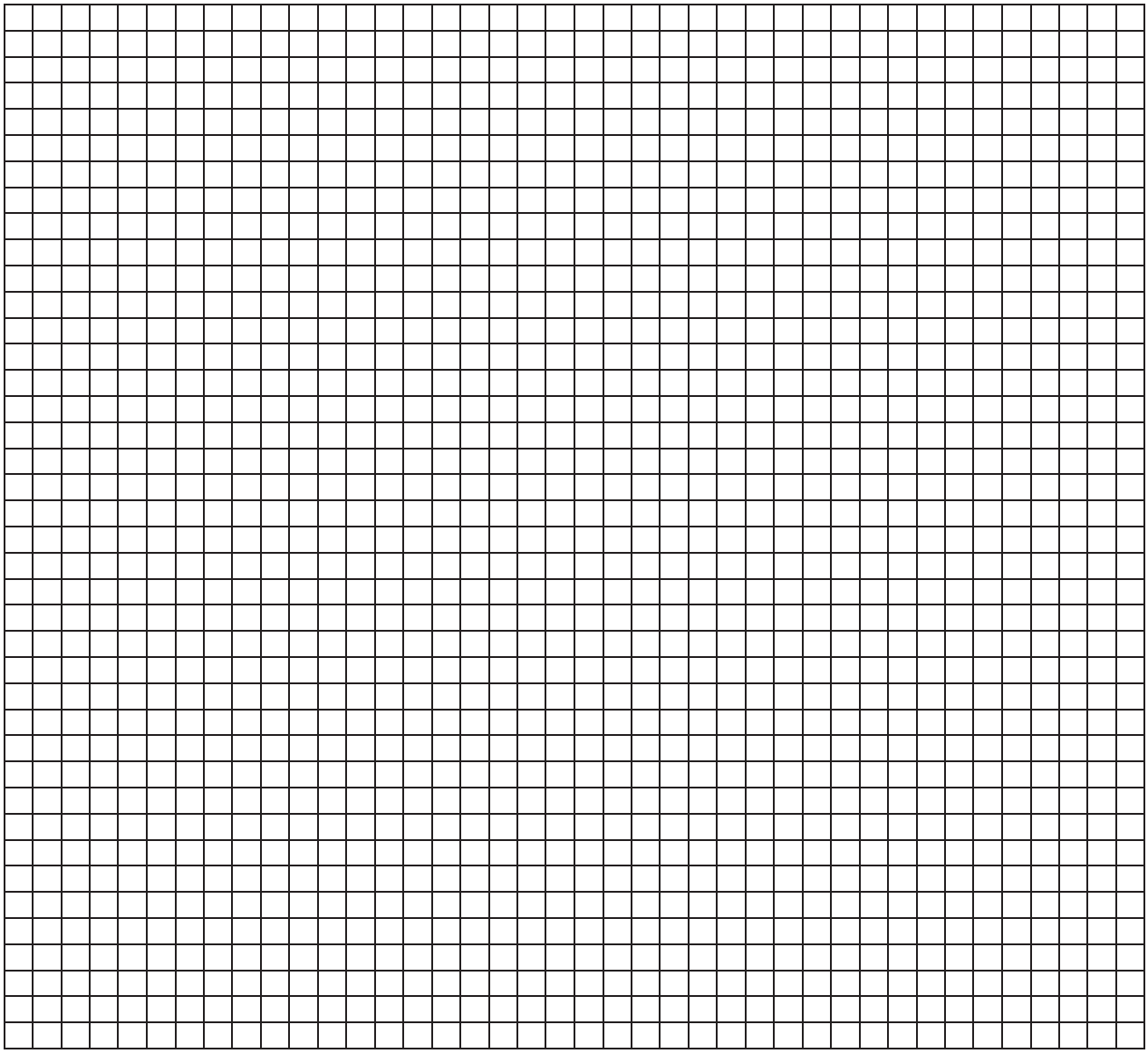
1. **Location of the main power drop**. Power needs to be distributed from one location at which a panel or other piece of electrical equipment will be installed. It is recommended that this equipment be placed in a closet, under a table/desk or in another location that keeps it out of sight. Please provide specific dimensions.
2. **Location and load of all outlets**. Please provide specific dimensions and wattages/amperages. *Please **do not** simply place an X where power is required.*
3. **Booth orientation**. Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

SHOW NAME _____ DATES _____

COMPANY NAME _____ BOOTH # _____

Adjacent Aisle or Booth# _____

Adjacent Aisle or Booth # _____



Adjacent Aisle or Booth # _____

Adjacent Aisle or Booth # _____

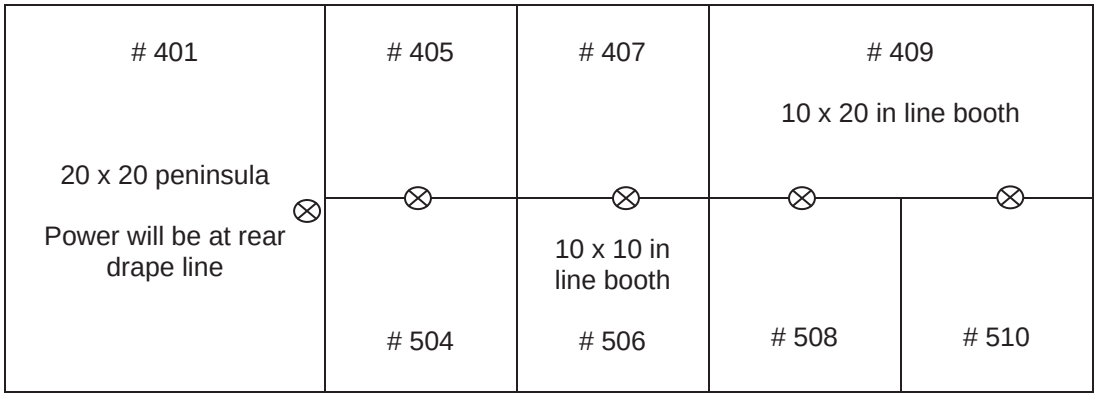
A measurement scale can be applied as necessary to reflect the size of your booth.

10 x 10 use 1 square = 1/4 foot **20 x 20 use 1 square = ½ foot** **40 x 40 use 1 square = 1 foot**

SAMPLE LAYOUTS

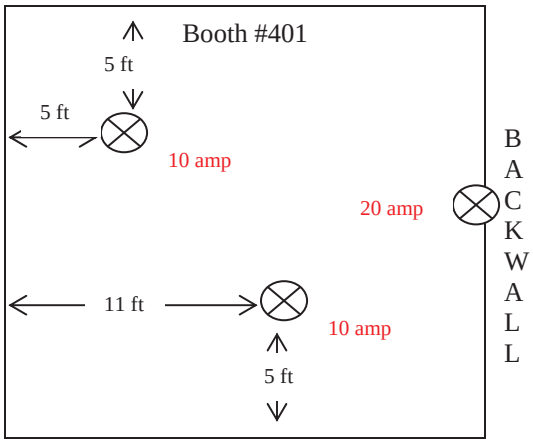
IN LINE BOOTHS

Power is run or dropped to in line booths along the back walls or drape line of multi booth sections. The “main power locations” therefore are always located at the back of in line and peninsula booths. Outlets may not be in the exact center of the back wall. 120 volt outlets are shared by back to back booths. Example: Outlet = ⊗

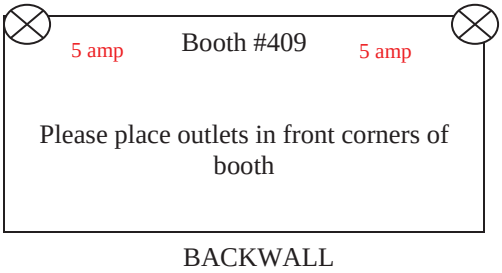


Electrical layouts are required whenever an outlet is needed at any other location within the booth except for the back wall. Exact measurements and/or comments that clearly indicate outlet locations **must be included**. Examples based on above floor plan:

20 x 20 Peninsula – Booth # 401
Order = 2-10 amp, 1-20 amp outlets



10 x 20 In Line – Booth # 409
Order = 2 x 5 amp outlets

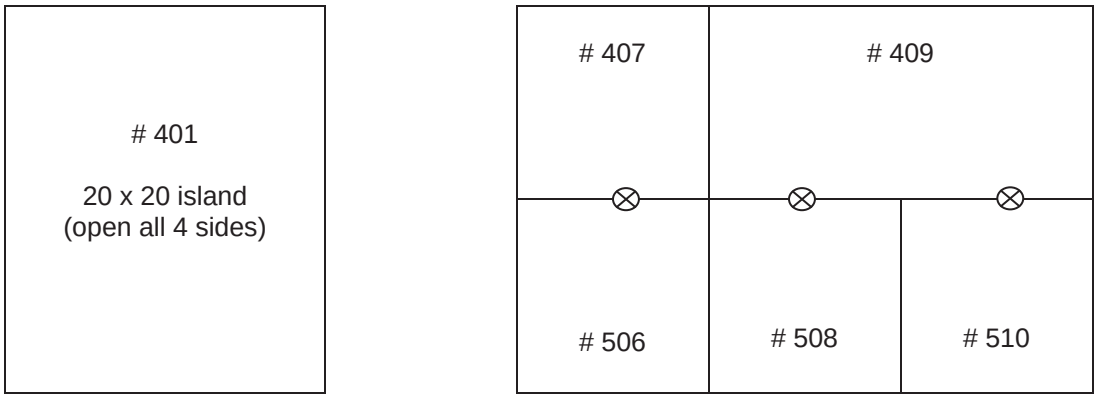


ISLAND BOOTHS

Electrical layouts are always required for island booths and **must include** the following information:

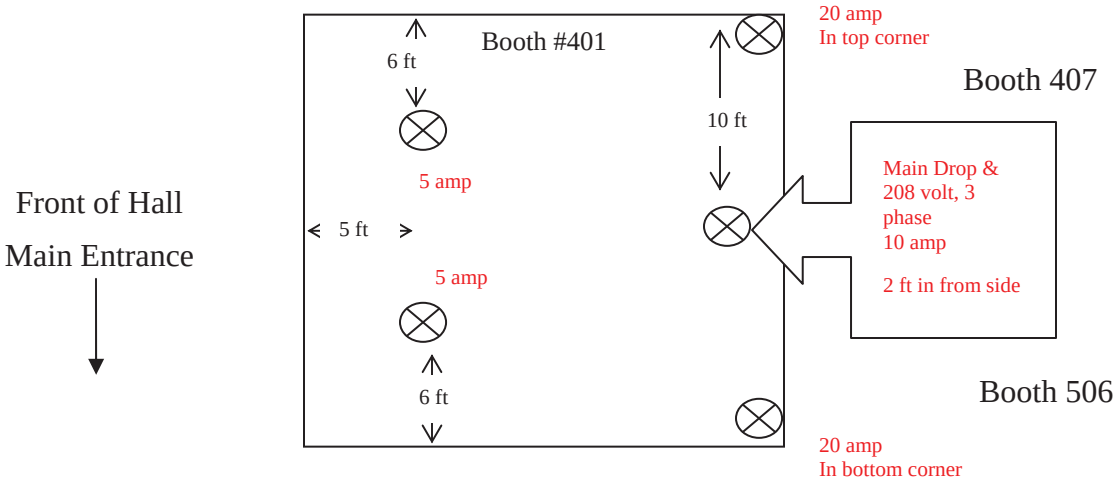
1. **Main Drop.**
   Since there is no back wall in an island, the exhibitor supplies the location of the main drop, whether one or multiple outlets are ordered. When it will be the point from which power will be distributed to other outlets in the booth, a panel or other piece of electrical equipment (no larger than? x? x?) will be installed at the main drop. For this reason, it is recommended that main drops be located in a closet, under a table/desk or in another area that keeps it out of sight. Measurements must be provided to the main drop.
2. **Location and load of all outlets.**
   Again, dimensions must be provided to all satellite outlets along with the load of each outlet. It is best to indicate voltage, phase and amperage for all outlets once an order exceeds 120 volt service.
3. **Booth orientation.**
   Providing reference points such as surrounding aisle and/or booth numbers defines how an island booth is oriented to the overall show floor plan. In other words, which side is which? It is best to draw your layout relative to the show floor plan so that both are facing the same direction. Examples:

Section of show floor plan



20 x 20 Island – Booth # 401

Order = 1 x 208 volt, 3 phase, 10 amp + 120 volt, 2 x 20 amp + 2 x 5 amp outlets



FREEMAN

(888)508-5054 Fax: (469) 621-5605
ExhibitorSupport@freeman.com

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
JANUARY 12, 2022

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **NBAA 2022 REGIONAL FORUM/ FEBRUARY 2, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call Megan Parry (239) 494-8483 or email her at megan.parry@freemanco.com

ELECTRICAL REQUIREMENTS

Qty	Description		Discount Price Deadline JAN 4	Standard Price/Orders after JAN 4	Electrical Outlet Total		ELECTRICAL OPERATING HOURS

ELECTRICAL CONNECTIONS FOR AEM EQUIPMENT

AEM International is the supplier of air conditioning and ground power units for this event. Please contact Ulrich Koch at 514-887-0798 or ukoch@aeminternational.com to order the units themselves. Freeman provides the electrical service to power the units.

___Electrical Connection(s) for 3 or 5 TON Air Conditioning Unit(s)	$807.80	$1,050.20	_____
____Electrical Connection(s) for 28VDC Ground Power Unit(s)	$807.80	$1,050.20	_____
____Electrical Connection(s) for 400Hz Ground Power Unit(s)	$1,669.10	$2,169.10	_____

STANDARD ELECTRICAL OUTLETS

120 VOLT			
____15 Amps or less	$271.20	$352.50	_____
208 VOLT SINGLE PHASE			
____30 Amps or less	$670.50	$871.80	_____
____60 Amps or less	$891.70	$1,159.20	_____
208 VOLT THREE PHASE			
____30 Amps or less	$848.65	$1,103.40	_____
____60 Amps or less	$1,568.60	$2,039.30	_____
____100 Amps or less	$2,566.40	$3,336.40	_____
480 VOLT THREE PHASE			
____30 Amps or less	$1,240.90	$1,613.30	_____
____60 Amps or less	$1,711.20	$2,224.60	_____
____100 Amps or less	$2,780.80	$3,615.20	_____

Electricity is turned on 60 minutes prior to show opening and will be turned off 30 minutes after show closing.

If you require power outside actual show hours, special arrangements should be made in advance. Additional charges will apply.

A 50% refund will be applied to electrical services canceled after installation. Refunds will not be issued for materials and/or labor charges related to the installation.

ENTER TOTALS HERE & SUBMIT WITH METHOD OF PAYMENT

Electrical Outlets selected above _____ *+ 7.0% Fuel Surcharge* _____ *= Total* _____

***** Discount price valid if order form and full payment of estimated charges are received by JANUARY 12, 2022*****

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FREEMAN electrical

If you need assistance with Floral please click on link below:

https://fieldofflowers.com/