



IMPORTANT DATES & DEADLINES

Complete <input type="checkbox"/>	Deadline	Item	Task	Return To
	MAY			
<input type="checkbox"/>	May 23	Freeman Discount Order deadline	Deadline for discounted rates for Freeman services. Note: Freeman rates increase by 20% after this date.	Freeman Online Ordering
<input type="checkbox"/>	June 20	Shipping	Freeman will accept shipments from Monday, May 23 through Monday, June 20 . Shipments arriving to the warehouse after June 13 will incur an additional after-deadline material handling charge. PACKAGES SHIPPED DIRECTLY TO SHOW SITE WILL BE REFUSED AND SENT BACK TO SENDER AT SENDER'S EXPENSE.	Freeman Shipping
	JUNE			
<input type="checkbox"/>	June 10	EAC COI Due(INDOOR AND OUTDOOR)	All EACs must submit a copy of their COI to NBAA in advance for approval	exhibits@nbaa.org
<input type="checkbox"/>	June 22	AEM International – GPU and AIRCON Order deadline	Deadline for ordering GPUs and AIRCON from AEM International.	AEM International forms: GPU form AIRCON form

Indoor Exhibitor Schedule

Date	Move-In Schedule (on a targeted basis)	Exhibitor Registration Hours	Exhibit Hall Hours	Move-Out Schedule
Tuesday, June 21	Exhibitors/Labor: 3:00pm – 6:00 pm	3:00 pm - 6:00 pm		
Wednesday, June 22	Exhibitor/ Labor: 7:30 am – 9:00 am <i>All displays must be set by 9 am on Wednesday, June 22</i>	7:30 am - 4:00 pm	9:00 am - 4:00 pm	4:00pm - 8:00pm

* Freeman will begin returning empty containers as soon as aisle carpeting has been removed from the exhibitor floor. The entire process may take up to 4 hours. Inclement weather may delay this process. Please plan accordingly.

Aircraft Display Exhibitor Schedule

Date	Aircraft Exhibitor Move- In Schedule	Exhibitor Registration Hours	Aircraft Display Hours	Aircraft Display Move-Out Schedule
Tuesday, June 21	Exhibitors/Labor: 3:00pm – 6:00 pm Aircraft Arrivals: 9:00am – 5:00pm Display Vehicles: 9:00am - 12:00pm	3:00 pm - 6:00 pm		
Wednesday, June 22	Exhibitors: 7:30 am – 9:00am	7:30 am - 4 pm	9:00 am - 4:00 pm	4:00pm - 8:00pm